

Zoning, Planning, Resilience & Adaptation

Select Board Office Report — August 2026

This report provides an update on current work in zoning, planning, resilience, emergency preparedness and community engagement, including progress on several projects previously reported to the Select Board and new work moving into the fall.

Zoning, Floodplain & Land Use Administration

The regular work of the office continues alongside the projects outlined below. This includes zoning and floodplain permit administration, development and property inquiries, subdivision review, support for the Development Review Board and Hardwick Planning Commission, flood hazard and river corridor review, coordination with state agencies, and implementation of recent zoning and floodplain bylaw changes.

Municipal Plan Update

The Hardwick Planning Commission continues work on the Municipal Plan update. Chapters are moving through first and second review, outside review where appropriate, and preparation for final reading.

A dedicated Municipal Plan project page is being developed for the Town website. The page will include the chapter schedule and provide residents with a single place to follow the process, review materials, and see where opportunities for participation are coming up.

Housing Capacity

Work is continuing toward a Housing Capacity Study, with the Planning Commission supporting an application for a Municipal Planning Grant.

The focus is a practical assessment of Hardwick's existing housing opportunities and constraints, including vacant and underutilized buildings, upper-story opportunities, building and fire-code considerations, and available programs and incentives.

This work will also feed directly into the housing and land-use portions of the Municipal Plan.

Community Engagement - Atkins Neighborhood Conversations and Fall Presentations

The summer Atkins Neighborhood Conversation series has concluded. When I reported on this work in June, the conversations were still an experiment in creating a lower-barrier alternative to a traditional

public meeting: food, informal conversation, neighborhood-specific information, outside experts, and opportunities for residents to ask questions without sitting through a formal presentation.

We now have some evidence about how that approach worked.

Of the 19 attendees who responded to the post-event evaluation, 16 rated the experience Excellent and three rated it Good. More useful than the ratings themselves were the comments. Participants particularly valued the stream table and hands-on learning, the opportunity to ask specific questions and talk directly with experts, the informal setting, food, and learning alongside their neighbors.

The feedback gives us useful information about what kinds of engagement work well in Hardwick, particularly for residents who may not participate in a traditional municipal meeting.

The community conversation series continues this fall with Ripple Effects presentations and Strategic Wood Addition. The approach will remain similar: take subjects that can become highly technical, make the information understandable, and give residents opportunities to ask questions directly of the people doing the work.

I also continue to write *From the Watershed* as another way to explain larger floodplain, watershed, and resilience issues outside of a formal meeting. Recent work has included an explanation of the often-misunderstood "100-year flood." If you have a concept, question, or issue that you think would be useful for me to explore in a future article, please let me know.

Jackson Dam

The Jackson Dam Steering Committee will begin its work following completion of the feasibility study.

The community survey remains open through August 28. The survey is deliberately not asking residents to select an alternative or decide about the dam. Instead, it helps identify what people need to understand before that conversation occurs.

Costs and funding and flood risk are currently among the highest areas of interest, along with downstream impacts, dam safety, sediment, fish and wildlife, hydropower, and future options.

That information gives us a roadmap for the next phase of public engagement rather than requiring us to guess what information the community wants or needs.

A Jackson Dam Decision Process page has also been established to explain where the project currently stands, the roles of the Town and Hardwick Electric Department, opportunities for public participation, and the steps expected before a final decision.

Granite Street Historic District Resilience

The Granite Street Neighborhood work has moved considerably since my June report.

Eleven households are now participating in the Utility Elevation Assistance Program, which will help relocate or elevate vulnerable electrical systems, heating equipment, hot water systems, fuel tanks, plumbing, and other utilities.

The Town has completed an RFP process for Owner's Representative/Construction Management services, with selection work underway. The next phase will move further into individual property planning and implementation.

This project began with neighborhood conversations following the floods and is now moving from resilience planning into work on individual homes.

Watershed & Flood Resilience Projects

Several watershed-scale projects are moving forward at the same time.

The Confluence Floodplain Restoration Project, funded through CDBG-DR, continues to advance toward implementation. A recent Friday afternoon site visit brought out more than 20 residents, staff, project partners, and supporters to walk the property and discuss the restoration opportunity.

The origins of this project are worth noting. The opportunity was identified in part through oral history conversations with Granite Street Historic District residents. Several Granite Street residents attended the recent site walk, as did members of the Jackson Dam Steering Committee.

The Downtown Lamoille Corridor Scoping Project is also underway and will examine opportunities along the river corridor through the downtown area.

The larger Lamoille and Cooper Brook modeling work continues to provide technical information that can support decisions about flood storage, infrastructure, restoration, and future mitigation.

A new regional effort is also underway with the Lamoille County Planning Commission on interconnected stream monitoring. The Lamoille River Watershed Hydrologic Monitoring Network will include stream sensors and river gauges to provide better information about changing water levels across the watershed.

The value is not simply another sensor located in Hardwick. Connecting monitoring locations across communities can give us better real-time information about what is happening upstream and what may be coming downstream.

For Hardwick, that has potential value for emergency response, public communication, infrastructure decisions, and future flood analysis.

East Church Street Buyout Properties

The two Town-owned East Church Street properties acquired through the flood buyout program have also moved into their next phase.

When I reported in June, we were preparing for demolition procurement. The properties are now moving toward abatement followed by demolition.

Once the structures are removed, we will be returning to the neighborhood for a conversation about how residents would like these permanently conserved floodplain properties to function within the restrictions that apply to FEMA-funded buyout properties. Multiple partners have been engaged to assist with this effort.

Emergency Management & Preparedness

Emergency preparedness work continues through implementation and development of the Hardwick Local Emergency Management Plan and its supporting systems.

A new piece of that work is a conversation with the State of Vermont regarding participation in the Senior Go Bag Project. We are exploring the possibility of developing this as a Hardwick/Greensboro effort and working through existing community networks, potentially including Hardwick Neighbor to Neighbor, the Food Pantry, Meals on Wheels, and neighborhood organizations.

Essential Services Building - Community Engagement

My current role in the Essential Services Building project is focused primarily on the upcoming public engagement.

Two Community Conversations are scheduled for October 8 and October 22, from 6:00–8:00 p.m. in the Parker Ladd Room at the Jeudevine Memorial Library, under the theme Keeping Hardwick Running — Fire • Rescue • Roads.

October 8 will focus on **What Are You Building?**

October 22 will focus on **What Will It Cost?**

The intent is to move the public discussion forward from asking why improved facilities are needed to what is actually being proposed and what the financial implications may be.

State & Regional Outreach

Hardwick's resilience and community engagement work continues to generate interest outside the community.

The State Treasurer's Office Climate Superfund team, including Sue Minter, will be visiting Hardwick on September 4 to learn more about the community's experience with repeated flooding, recovery,

mitigation, and the financial realities of building long-term resilience. The visit will include conversations with local and regional partners and an opportunity to look at projects on the ground.

I am also preparing a presentation for the annual Vermont Emergency Management Conference with Wiz Dow, *From Stories to Solutions: Using Historical Data to Support Hazard Mitigation and Community Resilience*.

The presentation uses Hardwick projects to examine how historic photographs, municipal records, engineering information, oral histories, and resident knowledge can become evidence supporting modern hazard mitigation decisions.

Looking Ahead

The next several months include continued Municipal Plan work; the next phase of Jackson Dam engagement; Granite Street utility elevation implementation; East Church Street demolition and follow-up engagement; continued Confluence, downtown corridor, modeling and stream-monitoring work; Ripple Effects and Strategic Wood Addition presentations; and the two Essential Services conversations in October.

The connections between these projects are becoming increasingly apparent. Granite Street oral histories helped identify the Confluence opportunity. Residents involved in that work are now participating in Jackson Dam conversations. What we learned through Atkins is shaping the next community presentations. Historical research is informing current mitigation work. Watershed modeling and stream monitoring provide better information for future decisions.

The work is beginning to build on itself.

Advance Warning — November

Finally, advance warning that another significant capital project is scheduled for November.

I will be out for the month of November for a knee replacement.

I will make sure deadlines, projects, meetings, and anything requiring coverage are addressed before I am out.

TO: Hardwick Select Board

FROM: Kristen Leahy

RE: FY2027 Municipal Planning Grant – Housing Opportunity and Capacity Assessment

DATE: August 2026

I am requesting Select Board approval for the Town to apply for a FY2027 Municipal Planning Grant to complete a Housing Opportunity and Capacity Assessment.

Hardwick has been assigned future housing targets through the regional planning process. Those targets are based largely on regional and municipal allocation requirements rather than a detailed analysis of Hardwick's development conditions on the ground. The Town therefore needs to determine whether, where, and under what conditions that housing can realistically be accommodated.

The question for the Town is no longer simply how much housing our zoning regulations theoretically allow, but how and where that housing can realistically be created.

The proposed assessment would give the Town the information needed to answer that question.

The project would evaluate existing housing conditions, vacant and underutilized buildings, upper-story and adaptive reuse opportunities, development constraints, infrastructure capacity and needs, market conditions, and realistic opportunities for infill and new development. It would also identify areas where future housing investment could be most effectively supported and the municipal actions or investments necessary to make that development possible.

The goal is not to produce another report that sits on a shelf. The assessment would provide a practical tool for implementing the housing goals of the Municipal Plan and would help guide future decisions about infrastructure investment, zoning, redevelopment, grant funding, and housing programs.

This work is particularly important because Hardwick has limited resources. Understanding where housing is realistically feasible—and where municipal investment would have the greatest impact—will allow the Town to focus those resources strategically.

The Town currently has one open Municipal Planning Grant, which is being completed through the Zoning Office and is expected to be closed well before the January 1, 2027 start date for a new MPG. That grant funded the Flood Resilience Neighborhood Plan for the Granite Street Historic District, an innovative neighborhood-level approach to integrating flood resilience with long-term planning for an existing historic residential neighborhood. The project was the first of its kind and has been well received within the planning community. The FY2027 MPG program allows municipalities to have two open grants at one time, so the existing grant does not affect the Town's eligibility to apply.

The anticipated total project cost is \$35,000, based on preliminary estimates provided by two consulting companies familiar with this type of work. The Town would request \$31,500 in Municipal Planning Grant funding and provide the required \$3,500 local cash match. The FY2027 MPG program specifically allows funding for research, data collection, capacity studies, inventories, mapping, and consultant services.

The grant would be administered through the Zoning Office, with assistance from the Hardwick Planning Commission. The Town would competitively select and hire a qualified consultant or consultant team to complete the technical analysis and prepare the final work products. The Zoning Office and Planning Commission would provide local knowledge, review draft work, coordinate stakeholder involvement, and ensure that the project remains focused on the Town's planning and housing objectives.

The Planning Commission has recommended that the Select Board authorize the Town to pursue funding for this work.

In short, this project would give Hardwick a realistic strategy for meeting its housing targets by identifying where housing opportunities exist, what stands in the way, and what the Town can do about it.

Memorandum

To: Hardwick Select Board
From: Kristen Leahy, Resilience & Adaptation Coordinator
Date: August 20, 2026
Re: Utility Elevation Assistance Program - Owner's Representative/Construction Manager

The Town of Hardwick issued a Request for Proposals on July 16, 2026, seeking an Owner's Representative/Construction Manager for the Utility Elevation Assistance Program. The program is funded through the State of Vermont Community Resilience and Disaster Mitigation Fund (CRDMF) and will assist approximately eleven residential properties with elevating or relocating critical utilities above the Base Flood Elevation.

The Town has approximately \$690,000 available for the overall Utility Elevation Assistance Program. The RFP anticipated approximately 300 hours of Owner's Representative/Construction Management services and asked proposers to provide hourly rates and an estimated total cost.

The purpose of this contract is to provide dedicated construction oversight as work moves forward at multiple residential properties. Town staff will continue to manage homeowner communication, grant administration, regulatory coordination, floodplain and zoning requirements, permitting, and environmental and historic preservation compliance.

The Owner's Representative/Construction Manager will take responsibility for the day-to-day construction side of the project, including contractor coordination, scheduling, site visits, coordination of inspections, review of payment requests, construction documentation, punch-list work, and closeout. The goal is to add construction-management capacity without shifting those responsibilities back to existing Town staff.

Proposal Review

The Town received four proposals by the August 10 deadline. Proposals were reviewed using the criteria established in the RFP: qualifications and relevant experience, understanding of the project and proposed approach, residential construction management experience, grant-funded or public-sector experience, ability to comply with CRDMF requirements, availability and capacity, and cost.

Because the proposals differed considerably in structure and level of detail, the following matrix provides a factual comparison of the submissions rather than assigning numerical scores.

Criterion	Coe + Coe Architecture	PCI Consulting	Ascent Consulting	The Elevated Studio
Qualifications / relevant experience	30 years of architectural and construction experience; public construction administration; residential rehabilitation and occupied renovation work	Owner's project management firm serving municipalities, housing organizations, schools and other public/nonprofit clients	39+ years as estimator/builder; construction management, owner representation, scheduling, estimating and municipal project management	Disaster recovery, mitigation, preparedness and owner-representation work; extensive single-family elevation, mitigation and reconstruction experience
Proposed approach	Property-by-property system with program dashboard, control sheets, two-week lookaheads, field reports, payment review, change tracking, punch lists and closeout	Proposes to function as an extension of Town staff and take ownership of day-to-day coordination, documentation, compliance and project management	Smartsheet scheduling with weekly updates and four-week lookahead; broader construction/project-management approach	Survivor-centered recovery approach including contractor coordination, site visits, inspections, payment review and closeout
Residential / occupied-site experience	Single-family homes, ADUs, apartments, occupied renovations and turn-key residential construction	Experience coordinating work across occupied residential sites and housing-sector projects	Substantial construction experience; proposal does not identify a directly comparable occupied residential multi-site program	Significant single-family disaster-recovery, mitigation and elevation experience
Flood / mitigation experience	Post-flood assessment, elevation-certificate coordination and flood-related construction experience	Post-2023-flood work including relocation of utilities/equipment from basements, construction oversight and FEMA compliance	FEMA flood-road repair projects	Extensive post-disaster elevation, mitigation and reconstruction experience
Grant / public-sector experience	Municipal work involving EDA, USDA Rural Development, Vermont grants, other public funding	FEMA, SRF, USDA, State grants and numerous Vermont municipal/public projects	Municipal clients and FEMA-funded construction	Extensive CDBG-DR-funded design, construction representation

Criterion	Coe + Coe Architecture	PCI Consulting	Ascent Consulting	The Elevated Studio
Staffing / availability	James Coe as primary field lead; Nella Coe as backup/principal reviewer; local support staff; mobilization within five business days	Lead project manager supported by additional staff including Clerk of the Works; immediate availability	Matt Young as sole employee with specialists subcontracted as needed	Multi-person project team with additional construction staff available as needed
Proposed cost	\$40,000 not to exceed, including \$1,000 reimbursable allowance	\$42,500 estimated for approximately 300 hours; mileage and other reimbursables additional	\$125/hour plus \$100 trip rate; total cost not established in proposal	\$250,000–\$280,000, excluding reimbursables

Finalist Review

Following the initial review, Coe + Coe Architecture and PCI Consulting were identified as the two strongest overall submissions. Both firms were asked the same three supplemental questions regarding day-to-day staffing and site presence, the extent to which the firm would independently assume construction coordination responsibilities, and potential costs beyond those included in the proposal.

Both firms provided responsive answers and confirmed that they would assume primary responsibility for contractor coordination and construction oversight.

Coe + Coe confirmed that James Coe would serve as the Town’s primary day-to-day contact and field representative, with a baseline assumption of approximately two site visits per week during active construction and additional visits as needed.

The firm committed to developing individual property work plans and a coordinated master schedule, conducting contractor and subcontractor kickoff meetings, serving as the primary contractor contact, resolving field conditions, reviewing payment applications, documenting construction progress, and providing weekly project reports. Coe + Coe specifically stated its intent to relieve the Town of direct construction-coordination duties.

Coe + Coe also confirmed a not-to-exceed professional fee of \$39,000 plus a \$1,000 reimbursable allowance. Additional services would be anticipated only if the project scope or scope of services changes.

Staff Recommendation

Following review of the four proposals, supplemental responses from the two finalists, relevant project experience and references, proposed level of service, and cost, staff recommends awarding the Owner's Representative/Construction Manager contract to Coe + Coe Architecture for an amount not to exceed \$40,000.

Coe + Coe provides the strongest overall fit for this assignment, with relevant construction-administration and residential experience, a clear approach to managing work across multiple occupied properties, and a commitment to assuming day-to-day construction coordination and field oversight.

Town staff will retain responsibility for homeowner outreach, grant administration, regulatory coordination, permitting, and environmental and historic preservation compliance. Coe + Coe will manage construction coordination, scheduling, field oversight, payment review, documentation, and closeout.

The not-to-exceed contract provides cost certainty while adding the dedicated construction-management capacity needed to move the Utility Elevation Assistance Program into implementation.

Requested Action

Staff recommends that the Select Board authorize the Town Manager to execute a contract with Coe + Coe Architecture for Owner's Representative/Construction Management services for the Utility Elevation Assistance Program, subject to final contract terms.

Town of Hardwick

NRCS EWP Bank Stabilizations

Bid Review Summary

Bid Due Date: August 17, 2026

Select Board Review: August 20, 2026

Anticipated Notice of Award: August 21, 2026

The Town received six bids for the NRCS EWP Bank Stabilizations project. The project includes bank stabilization at three sites: 584 VT Route 14, Mill Street, and 41 Brush Street, including work along Cooper Brook and the Lamoille River.

The Instructions to Bidders provide that the Town may reject nonconforming, nonresponsive, unbalanced, or conditional bids and must reject a bidder determined, after reasonable inquiry and evaluation, not to be responsible. If the Town awards the contract, the award is to the responsible bidder submitting the lowest responsive bid.

The bid documents require bidders to provide evidence of qualifications, including previous experience and present commitments; authorization to do business in Vermont; applicable contractor licensing information; and at least two references for projects of similar scale and scope. Failure to submit required qualification information may disqualify a bidder, although the Town retains the right to seek additional pertinent information regarding bidder qualifications.

NRCS EWP Bank Stabilizations — Bid Breakdown

Bidder	Mobilization / General	584 VT-14	Mill Street	Brush Street	TOTAL
K. Bellavance Landworks & Hauling	\$19,121.13	\$31,217.23	\$46,438.01	\$85,270.71	\$182,047.08
J. Merrill Construction LLC	\$35,451.00	\$25,325.00	\$34,795.00	\$95,554.00	\$191,125.00
Gravel Construction Co., Inc.	\$45,000.00	\$24,439.00	\$34,069.00	\$96,029.00	\$199,537.00
TBC Custom Trades LLC	\$36,450.45	\$12,920.58	\$39,450.64	\$115,200.75	\$204,022.42
Boulder Excavation	\$9,000.00	\$30,409.08	\$45,438.84	\$127,449.50	\$212,297.42
N.A. Manosh	\$30,000.00	\$36,800.00	\$50,750.00	\$111,040.00	\$228,590.00

Bid Review Summary

Bidder	Total Bid	Difference from Low	Qualifications / Experience	Review
K. Bellavance Landworks & Hauling	\$182,047.08	—	Strong; recent FEMA and NRCS bank-stabilization experience; two directly relevant references	Bid appears responsive. Strong reference received; schedule confirmed.
J. Merrill Construction LLC	\$191,125.00	+\$9,077.92	Strong; EWP experience in several Vermont municipalities	Conditional language does not appear to require disqualification; contract terms should be clarified if selected.
Gravel Construction Co., Inc.	\$199,537.00	+\$17,489.92	Qualification/reference documentation was not included with bid	References and qualifications should be obtained and verified before award if Town wishes to pursue.
TBC Custom Trades LLC	\$204,022.42	+\$21,975.34	Bank/slope stabilization experience; experienced foreman identified	Bid bond should be corrected before award if Town wishes to pursue.
Boulder Excavation	\$212,297.42	+\$30,250.34	Strong; floodplain repair, stream restoration, bank stabilization, culvert and stormwater experience	Bid bond should be corrected before award if Town wishes to pursue.
N.A. Manosh	\$228,590.00	+\$46,542.92	Extensive excavation/site and stabilization experience; references provided	Bid appears responsive.

K. Bellavance Landworks & Hauling — \$182,047.08

Bellavance submitted the lowest bid at \$182,047.08.

The submission identifies recent and directly relevant riverbank stabilization work, including the 2024 FEMA Spaulding High School Riverbank Stabilization Project, a 2024 flood-damage riverbank stabilization project for Casella in Montpelier, and a 2025 NRCS project in Barre. Two project references were provided, along with confirmation that the company is authorized to do business in Vermont, has the personnel and equipment necessary to perform the work, acknowledges Addendum No. 1 and can meet the required construction schedule.

Verdantas reviewed the bid and found that it appears responsive. One reference, William Herring, provided a very positive review, citing good communication, organization, adherence to the bid, excellent equipment operators, and overall satisfaction with the work and service. Bellavance also confirmed its ability to adhere to the project schedule. The second reference had not responded at the time of the review.

Review finding: Bid appears responsive. Qualifications and available reference information support a finding of responsibility.

J. Merrill Construction LLC — \$191,125.00

Merrill submitted the second-lowest bid at \$191,125.00, \$9,077.92 above Bellavance.

Merrill identifies directly relevant EWP experience in Middlesex, Marshfield, Berlin and Hardwick, together with current municipal infrastructure work in Montpelier. Several municipal references were provided.

The cover letter contains standard language regarding extra charges for alterations or deviations and contingencies related to strikes, accidents, weather, delays and unknown conditions. Because §6.03 prohibits bidders from adding terms or conditions to a bid, this language was referred to Verdantas for review.

Review finding: Relevant qualifications and experience are demonstrated. Cover-letter language should be addressed through the contract if Merrill is selected.

Gravel Construction Co., Inc. — \$199,537.00

Gravel submitted the third-lowest bid at \$199,537.00, \$17,489.92 above Bellavance.

A 5% bid bond was submitted.

Review finding: Bid price is responsive on its face, but bidder responsibility has not been sufficiently documented. Qualification and reference information would need to be obtained and reviewed before award.

TBC Custom Trades LLC — \$204,022.42

TBC submitted the fourth-lowest bid at \$204,022.42, \$21,975.34 above Bellavance.

TBC provided experience involving bank stabilization, storm-damaged embankment stabilization and municipal road/slope stabilization. The proposed foreman is reported to have 25 years of slope-stabilization and bridge-work experience.

The bid bond contains discrepancies in the project and owner identification and was therefore referred for review.

Review finding: Relevant experience is demonstrated. Bid-security documentation requires correction before award if TBC is selected.

Boulder Excavation — \$212,297.42

Boulder submitted the fifth-lowest bid at \$212,297.42, \$30,250.34 above Bellavance.

Boulder submitted a substantial qualification package identifying approximately 10 years in business, company-owned equipment, direct owner/operator involvement and experience in stream restoration, floodplain repair, bank stabilization and armoring, stormwater construction, culvert installation, grading, dredging and environmental earthwork. Four references were provided.

Review finding: Strong qualifications and relevant experience are demonstrated. Bid-security documentation requires correction before award if Boulder is selected.

N.A. Manosh — \$228,590.00

Manosh submitted the highest bid at \$228,590.00, \$46,542.92 above Bellavance.

The submission reflects substantial excavation, site-work and stabilization experience and includes project, personnel and reference information. Addendum No. 1 is acknowledged on the bid schedule.

Verdantas reviewed the submission and found that the bid appears responsive.

Review finding: Bid appears responsive and qualifications are documented.

Bid Security and Bonding

All six bids are below \$250,000. Under the Instructions to Bidders, the successful bidder must furnish 100% Performance and Payment Bonds only if the total bid exceeds \$250,000. A 5% bid guarantee is required with each bid.

Accordingly, none of the six bids triggers the performance and payment bond requirement contained in the solicitation.

Conclusion

The Town received six bids ranging from \$182,047.08 to \$228,590.00, a spread of \$46,542.92.

K. Bellavance Landworks & Hauling submitted the lowest bid at \$182,047.08. J. Merrill Construction submitted the next-lowest bid at \$191,125.00, a difference of \$9,077.92.

Bellavance also provided recent directly relevant FEMA and NRCS riverbank-stabilization experience, required bid security, project references, acknowledgement of Addendum No. 1 and confirmation that it can meet the required project schedule. Verdantas's review found the bid to be responsive, and the reference contacted to date provided a strong assessment of Bellavance's prior performance.

Based on the bid submitted, qualifications provided, engineer review, reference information received, and confirmation of schedule availability, K. Bellavance Landworks & Hauling is the lowest responsive and responsible bidder and is recommended for award in the amount of \$182,047.08.



Town of Hardwick

20 Church Street
Hardwick, VT 05843
802 472 6120
www.hardwickvt.gov

Grant Proposal

All grants awards exceeding \$25,000 or those creating a future annual financial obligation of that amount or acquiring a new asset must be approved by the Select Board prior to Town staff submitting applications. Grants that do not require approval of the Select Board may be approved administratively by the Town Manager.

Name of the Grant: USDA - RURAL DEVELOPMENT
DISASTER ASSISTANCE FUNDING (DAF)

Purpose of Grant: FUNDS TO SUPPLEMENT FEMA FUNDS FOR WWTF
RELOCATION

Amount of Grant: 10 MILLION

Source: Federal X State _____ Foundation _____ Other _____

Sub-Recipient (if applicable): N/A

Conditions:

Applicable Match (Describe the financial requirements of the Town for the grant)	<u>TBD 25% MIGHT BE WAIVER → 0%</u>
In Kind Allowed (Does the Town have the ability to meet the grant requirement with means other than cash?)	<u>N/A COST SHARING WAIVER</u>
Reimbursement Process & Reporting Requirements (What does the granting agency require for reimbursement and quarterly/annual reporting? Who is responsible for the reporting and reimbursement requests?)	<u>TOWN MANAGER (HIMSELF)</u>
Post Grant Obligations (What is required of the Town after grant work is complete?)	<u>RUN THE NEW PLANT</u>
Plan to meet obligations	<u>SOLID PLAN</u>

Other Notes:

The department head submitting this grant proposal is responsible for assuring that the information above is complete. This department head must also assure that the condition of the grant are met, including assuring that the finance staff and sub-recipients understand the tracking responsibilities.

Department Head Approval: _____ Date _____

Town Manager Approval: _____ Date _____

The Hardwick Select Board hereby approves the above Grant Application on the 20 day of August, 2020

Cecil Dwyer
Larry Hugelman
[Signature]
[Signature]
Shari Cormor

Internal Use Only

Accounts to be used for Grant:

Revenue:

Expenditure: