

TOWN OF HARDWICK

REQUEST FOR PROPOSALS (RFP)

DEMOLITION AND DISPOSAL
40 AND 52 EAST CHURCH STREET
EAST HARDWICK, VERMONT

1. PROJECT INFORMATION

Issue Date: June 11, 2026

Mandatory Site Visit: June 19, 2026 at 8:00 am

Proposal Due Date: June 26, 2026 by 3:30 pm

Anticipated Notice to Proceed: July 3, 2026

Project Completion: Within forty-five (45) calendar days of Notice to Proceed.

2. PROJECT OVERVIEW

The Town of Hardwick is soliciting proposals from qualified contractors for demolition and disposal activities associated with two flood-damaged residential properties located at:

- 40 East Church Street, East Hardwick, Vermont
- 52 East Church Street, East Hardwick, Vermont

Work includes demolition of structures and accessory structures, asbestos management, septic system removal, fuel tank removal, utility disconnection, foundation treatment, grading, seeding, and associated disposal and documentation requirements.

3. MANDATORY SITE VISIT

A mandatory pre-bid site visit will be held on:

Date: June 19, 2026

Time: 8:00 am

Location:

40 and 52 East Church Street
East Hardwick, Vermont

Attendance is required for proposal eligibility. Contractors who do not attend the site visit will be considered non-responsive and will not be eligible for award.

The site visit will include review of:

- Site access conditions
- Existing structures
- Asbestos reports
- Fuel tank locations
- Utility conditions
- Knotweed location
- Archaeological protection requirements
- Project-specific constraints

4. SCOPE OF WORK

The selected contractor shall provide all labor, equipment, materials, supervision, transportation, permits, notifications, and disposal services necessary to complete the project.

Work includes:

4.1 Structure Demolition

- Demolition and lawful disposal of all residential structures.
- Demolition and lawful disposal of all accessory structures.

4.2 Asbestos Management

- Management and disposal of asbestos-containing materials identified in the asbestos inspection reports in 52 East Church Street, East Hardwick, VT
- Compliance with all applicable Vermont Department of Health requirements.
- Submission of required notifications, manifests, and certifications to the Town.

4.3 Septic System Removal

- Removal and closure of both private septic systems in accordance with Vermont Environmental Protection Rules.

4.4 Water Service Disconnection

- Coordination with East Hardwick Fire District #1 for capping of water service at the shutoff.

4.5 Fuel Tank Removal

- Removal and lawful disposal of all fuel tanks and associated materials.
- Compliance with all applicable Vermont requirements.

4.6 Utility Coordination

- Utility disconnection and coordination as required.
- Dig Safe notification and compliance.

4.7 Foundation Treatment

- Foundations may be broken up and left in place provided they are modified to prevent water retention.
- Resulting voids shall be filled with clean material.
- Sites shall be left in a safe condition suitable for seeding.

4.8 Site Restoration

- Disturbed areas shall be finish graded as necessary.
- Disturbed areas shall be seeded using a standard Vermont conservation seed mix.

5. PROJECT-SPECIFIC REQUIREMENTS

5.1 Archaeological Resource Protection

In accordance with project requirements developed through the Section 106 review process:

- Demolition activities shall be conducted from existing hardened surfaces whenever feasible, including driveways, parking areas, and other previously disturbed areas.
- Where access beyond hardened surfaces is necessary, contractors shall utilize heavy-duty geotextile fabric or similar protective measures to minimize ground disturbance and protect archaeological resources.
- Contractors shall avoid unnecessary disturbance of previously undisturbed soils except as required to complete the approved scope of work.

5.2 Knotweed Protection

- A known patch of Japanese knotweed exists on one of the project sites.
- Contractors shall avoid unnecessary disturbance of the infestation.
- Contractors shall take reasonable measures to prevent the spread of knotweed material to other portions of the site or off-site locations.

- Equipment, soil, and debris containing knotweed material shall not be relocated or stockpiled in a manner that could contribute to the spread of invasive species.
- The knotweed location will be identified during the mandatory site visit.

5.3 Permit Requirements

- The Town has received confirmation that no Flood Hazard Area Permit or Stream Alteration Permit is anticipated for the demolition activities contemplated under this project.
- Contractors remain responsible for obtaining any other permits, approvals, notifications, or authorizations required for their work.

5.4 Disposal Requirements

- All demolition debris shall be removed from the site and disposed of at approved facilities.
- Disposal manifests and supporting documentation shall be provided to the Town.

6. PROPOSAL REQUIREMENTS

Proposals shall include:

- Company name and contact information
- Summary of relevant demolition experience
- Proposed project schedule
- Identification of subcontractors, if applicable
- Three references from similar demolition projects completed within the last five years
- Detailed cost proposal using Attachment A or equivalent format

Electronic submissions are preferred.

Proposals may be submitted electronically in PDF format to:

zoning.administrator@hardwickvt.gov

Subject Line: East Church Street Demolition RFP

Paper submissions may also be mailed or delivered to:

Town of Hardwick
Attn: Zoning & Floodplain Administrator
P.O. Box 523
20 Church Street
Hardwick, VT 05843

All proposals must be received no later than 3:30 p.m. on June 26, 2026.

7. INSURANCE

The selected contractor shall provide certificates of insurance, including general liability and workers compensation coverage, prior to execution of a contract with the Town.

8. SELECTION

The Town reserves the right to reject any or all proposals, waive minor irregularities, request additional information, and select the proposal determined to be in the best interest of the Town.

**ATTACHMENT A
COST PROPOSAL FORM**

Contractor: _____

40 EAST CHURCH STREET

Mobilization and Site Preparation \$ _____

Demolition and Disposal of Structure \$ _____

Accessory Structure Removal \$ _____

Asbestos Abatement / Handling \$ _____

Private Septic System Removal and Closure \$ _____

East Hardwick Fire District #1 Water Service Cap at Shutoff \$ _____

Fuel Tank Removal and Disposal \$ _____

Foundation Treatment and Fill \$ _____

Finish Grading and Seeding \$ _____

Disposal Fees \$ _____

Permit Coordination / Documentation \$ _____

Other _____ \$ _____

Subtotal \$ _____

52 EAST CHURCH STREET

Mobilization and Site Preparation \$ _____

Demolition and Disposal of Structure \$ _____

Accessory Structure Removal \$ _____

Asbestos Abatement / Handling \$ _____

Private Septic System Removal and Closure \$ _____

East Hardwick Fire District #1 Water Service Cap at Shutoff \$ _____

Fuel Tank Removal and Disposal \$ _____

Foundation Treatment and Fill \$ _____

Finish Grading and Seeding \$ _____

Disposal Fees \$ _____

Permit Coordination / Documentation \$ _____

Other _____ \$ _____

Subtotal \$ _____

TOTAL PROPOSED COST \$ _____