

The Vermont Statutes Online

Title 13 : Crimes And Criminal Procedure

Chapter 007 : Advertisements

(Cite as: 13 V.S.A. § 301)

§ 301. Posting utility poles

A person who paints or posts a sign, advertisement, or notice on a telegraph, telephone, or electric light pole shall be fined \$5.00 for each offense.

UnionBank

December 6, 2024

REVISED: December 11, 2024

Hardwick Electric Department
Town of Hardwick
Beth Essary, Controller and Business Office Supervisor
PO Box 516
Hardwick, VT 05843

DELIVERED ELECTRONICALLY

Dear Beth,

Union Bank is pleased to offer the following terms for a Capital Improvement Note to finance office/garage improvements.

Borrower:	Hardwick Electric Department
Borrower:	Town of Hardwick
Loan Amount:	\$250,000.00
Loan Date:	To Be Determined
Maturity Date:	To Be Determined
Term:	10 Years
Amortization:	10 Years
Payment:	Annual principal and interest payments of \$32,822.01. Other payment options include monthly, quarterly or semi-annual and are at the discretion of the borrower.
Prepayment Penalty:	No
Tax Exemption:	Interest income is tax exempt to bank and "bank qualified" under Section 265(b) of the Internal Revenue Code
Interest Rate:	5.91% fixed



If there is a change in the Federal Corporate Tax Rate applicable to Union Bank during the timeframe the note is outstanding, the bank reserves the right to adjust the interest rate in order to maintain the same yield on the note which was applicable immediately prior to such change in Federal Corporate Tax Rates.

In the event the Electric Department accepts the terms of this bid, the following loan documents will need to be executed by the Board of Commissioners and Select Board:

- Note(s)
- Borrowing Resolution
- IRS Form 8038-G
- Tax Certificate w/Schedule D
- Security Agreement on Revenues

20 LOWER MAIN STREET | P.O. BOX 667 | MORRISVILLE, VERMONT 05661

UBLOCAL.COM | 1.802.888.6600

Member FDIC  Equal Housing Lender 

- Signed Acceptance of Union Bank's Proposal Letter

We will also require copies of the following items:

- Copies of Hardwick Electric Department Commissioners meeting minutes awarding bid to Union Bank
- Most recent Annual report (**SATISFIED**)
- Profit/Loss and Balance sheet for 2024 (**SATISFIED**)
- Schedule of current Debt (**SATISFIED**)
- Summary of the project being financed (**SATISFIED**)

The borrower will be responsible for all legal fees associated with this loan (if applicable). Legal fees could include the preparation of an Opinion or Counsel and/or the necessary loan documents.

We reserve the right to cancel this commitment letter and to terminate our obligation hereunder if the loan fails to close on or before **January 23, 2025**.

Thank you for the opportunity to submit a bid. Please do not hesitate to call if you have any questions.

Sincerely,

Tina Norton

Tina Norton
Vice President

Please indicate your acceptance of the terms and conditions by signing below and returning to my attention.

By: 

Duly Authorized Agent

From: Elijah Emerson <_____>
Sent: Thursday, December 12, 2024 9:44 AM
To: Beth Essary
Cc: tonia.chase@hardwickvt.gov
Subject: RE: Select Board Meeting Agenda Dec 19

Hi, Tonia. This would be a utility revenue borrowing (as opposed to a general obligation of the Town), so it would generally fall under Subchapter 2 of Chapter 53, Title 24. Here is the specific statutory language. Because the borrowing is so small, it falls under the 50% threshold. Please let me know if you have any other questions.

Thanks.

Eli

24 V.S.A. § 1822. Powers; approval of voters

(a) In addition to the powers it may now or hereafter have, a municipal corporation otherwise authorized to own, acquire, improve, control, operate, or manage a public utility or project and to issue bonds pursuant to this subchapter, may also, by action of its legislative branch, exercise any of the following powers:

(1) to borrow money and issue bonds for the purposes of acquiring, improving, maintaining, financing, controlling, or operating the public utility or project, or for the purpose of selling, furnishing, or distributing the services, facilities, products, or commodities of such utility or project;

.....







(b)(1) The bonds authorized under this section shall be in such form, shall contain such provisions, and shall be executed as may be determined by the legislative branch of the municipal corporation, but shall not be executed, issued, or made, and shall not be valid and binding, unless and until at least a majority of the legal voters of such municipal corporation present and voting at a duly warned annual or special meeting called for that purpose shall have first voted to authorize the same.

.....







(d) Notwithstanding the provisions of subsection (b) of this section, the legislative branch of a municipal corporation owning a municipal plant as defined in 30 V.S.A. § 2901 may authorize by resolution the issuance of bonds in an amount not to exceed 50 percent of the total assets of said municipal plant without the need for voter approval. Nothing in this subsection

shall be interpreted as eliminating the requirement for approval from the Public Utility Commission pursuant to 30 V.S.A. § 108, where applicable.

Community Resilience and Disaster Mitigation Grant Program & Fund (CRDMF)
Hardwick 02140-33550-003 (Option 1)

- 1.) 376 Wolcott Street. (21075-00000) On the Lamoille River. Outside of the Granite Street Historic District Overlay. House on its own property. Current Assessed Value - \$71,000. (Purchased for \$188,000 in 2022). Flooded in July 2023, December 2023, and July 2024. 40% damage – Not Substantially Damaged. Would like a buyout if an elevation is not feasible. State Floodplain Manager review – “Eligible for elevation based on location and flood risk.” “I do support the concept of elevating this structure on its current footprint; just be aware that an erosion risk may remain even after the elevation is complete.”

- 2.) 15 Carey Road. (09057-00030) On the Cooper Brook. Not in a Historic District Overlay. House on its own property. Current Assessed Value - \$64,700. Flooded in July 2023 and July 2024. 30% damage – Not Substantially Damaged. Has indicated that they are not interested in a buyout if an elevation is not feasible. State Floodplain Manager review – “Eligible for elevation based on location and flood risk.”

- 3.) 85 Brook Street (23061-00060) On the Cooper Brook. In the Granite Street Historic District but not a contributing structure. House on its own property. Current Assessed Value - \$74,300. (Purchased for \$112,400 in 2018). Flooded in July 2023 and July 2024. 48% damage – Not Substantially Damaged. May wish to explore a buyout if an elevation is not feasible. State Floodplain Manager review – “Eligible for elevation based on location and flood risk.”

- 4.) 32 Benway Drive (09029-70M01) On the Cooper Brook. Not in a historic district. House on a shared parcel. Current Assess Value - \$13,600. Flooded in July 2023 and July 2024. 40% damage – Not Substantially Damaged. Will not be able to obtain a buyout. State Floodplain Manager review - “Eligible for elevation based on location and flood risk.”

- 5.) 277 Route 14 South (09057-30M01) On the Cooper Brook in the Floodway. Not in a historic district. House on a shared parcel. Current Assessed Value - \$1,600. Flooded in July 2023 and July 2024. 49% damage – Not Substantially Damaged. Will not be able to obtain a buyout. State Floodplain Manager review – “Eligible for elevation based on location and flood risk.” “This structure is the only one in the floodway, which as you know makes it a particularly risky location with greater flood heights and velocities. If it turns out this structure needs to be replaced to be elevated, I recommend you continue to explore options to relocate the structure outside of the floodway on the same or a different parcel, if possible.”

- 6.) 114 Canyon Drive (07007-00M02) On the Lamoille River. Not in a historic district. House on a shared parcel (lease). Current Assessed Value - \$14,100. Flooded in July 2023 and July 2024. 30% damage – Not Substantially Damaged. Will not be able to obtain a buyout. State Floodplain Manager review – “Eligible for elevation based on location and flood risk.” “This structure is outside of the floodway, but it is in the river corridor.” Preliminary estimates indicate that the structure may need to be elevated 8 feet to meet the current Hardwick floodplain rules.


Community Resilience and Disaster Mitigation Grant Program & Fund (CRDMF) Hardwick 02140-33550-003 (Option 2)

- 1.) 277 Route 14 South (09057-30M01) On the Cooper Brook in the Floodway. Not in a historic district. House on a shared parcel. Current Assessed Value - \$1,600. Flooded in July 2023 and July 2024. 49% damage – Not Substantially Damaged. Will not be able to obtain a buyout. State Floodplain Manager review – “Eligible for elevation based on location and flood risk.” “This structure is the only one in the floodway, which as you know makes it a particularly risky location with greater flood heights and velocities. If it turns out this structure needs to be replaced to be elevated, I recommend you continue to explore options to relocate the structure outside of the floodway on the same or a different parcel, if possible.”
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2025-2026 HARDWICK TOWN BUDGET

Projected Revenues

	<u>ACTUAL</u> <u>2023-2024</u>	<u>BUDGET</u> <u>2024-2025</u>	<u>PROPOSED</u> <u>2025-2026</u>	<u>\$</u> <u>DIFF.</u>	<u>%</u> <u>DIFF.</u>
School Tax Admin Fee	\$6,872	\$6,500	\$7,078	\$578	8.90%
PILOT	\$204,949	\$140,398	\$147,898	\$7,500	5.34%
Current Use Hold Harm	\$176,485	\$174,470	\$181,780	\$7,310	4.19%
Delinquent Charges	\$22,617	\$22,000	\$22,500	\$500	2.27%
Tax Sale Interest	\$56	\$500	\$100	(\$400)	-80.00%
Zoning Permits	\$2,815	\$4,000	\$4,000	\$0	0.00%
Licenses and Fees	\$3,102	\$3,500	\$3,500	\$0	0.00%
Recording Fees	\$15,776	\$23,000	\$19,000	(\$4,000)	-17.39%
Dog Licenses	\$1,514	\$2,500	\$1,500	(\$1,000)	-40.00%
DMV Fees	\$207	\$350	\$250	(\$100)	-28.57%
State Highway Aid	\$157,830	\$154,823	\$167,476	\$12,653	8.17%
Grant-in-Aid Revenue	\$0	\$21,000	\$20,000	(\$1,000)	-4.76%
West Woodbury Revenue	\$6,000	\$6,000	\$8,000	\$2,000	100.00%
Copying Fees	\$11,037	\$12,000	\$12,000	\$0	0.00%
Hardwick PD Ticket Rev	\$16,881	\$15,000	\$17,000	\$2,000	13.33%
PD SIU Revenue	\$3,750	\$0	\$3,500	\$3,500	100.00%
Outside Services-PD	\$1,376	\$500	\$1,000	\$500	100.00%
Sale of Equipment/Vehicles	\$0	\$0	\$0	\$0	0.00%
Interest on Investments	\$42,511	\$20,000	\$30,000	\$10,000	50.00%
Miscellaneous Revenue	\$1,676	\$500	\$1,000	\$500	100.00%
Insurance Payout	\$101,206	\$0	\$0	\$0	0.00%
Water Transfer	\$141,671	\$167,939	\$186,678	\$18,739	11.16%
Sewer Transfer	\$128,550	\$154,264	\$172,236	\$17,972	11.65%
ARPA One-time Funds	\$9,930	\$0	\$0	\$0	100.00%
Budget Adjustment Act	\$0	\$0	\$75,000	\$75,000	100.00%
Room Rent	\$0	\$50	\$50	\$0	0.00%
PD Vest Grant	\$664	\$850	\$650	(\$200)	-23.53%
PD Vast Patrol	\$1,760	\$6,500	\$4,000	(\$2,500)	100.00%
State Highway Safety Grants	\$21,397	\$15,000	\$15,000	\$0	0.00%
Misc. Grants	\$189,489	\$0	\$0	\$0	0.00%
Green Up Day Grant	\$400	\$400	\$400	\$0	0.00%
Total Revenues	\$1,270,521	\$952,044	\$1,101,595	\$149,551	15.71%
Total Budget	\$4,010,484	\$4,018,083	\$4,417,252	\$399,168	9.93%
Property Taxes	\$2,739,963	\$3,066,040	\$3,315,657	\$249,617	8.14%

HED calculations overstated in FY24

Budget Summary

Highway/Garage	\$ 1,466,230	\$ 1,072,256	\$ 1,111,352	\$ 39,096	3.65%
Police Department	\$ 826,244	\$ 893,902	\$ 1,014,585	\$ 120,683	13.50%
Office Expenses	\$ 644,847	\$ 709,750	\$ 906,980	\$ 197,230	27.79%
Payroll (Elected & Appointed)	\$ 16,181	\$ 16,863	\$ 16,778	\$ (85)	-0.50%
Fire Department	\$ 84,616	\$ 45,684	\$ 46,702	\$ 1,017	2.23%
Line Items	\$ 1,081,710	\$ 1,181,348	\$ 1,230,241	\$ 48,893	4.14%
Buildings	\$ 93,441	\$ 98,281	\$ 90,615	\$ (7,666)	-7.80%
Total Budget	\$ 4,213,269	\$ 4,018,083	\$ 4,417,252	\$ 399,168	9.93%

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2025-2026 HARDWICK TOWN BUDGET

Highway Department

	<u>ACTUAL</u> <u>2023-2024</u>	<u>BUDGET</u> <u>2024-2025</u>	<u>PROPOSED</u> <u>2025-2026</u>	<u>\$</u> <u>DIFF.</u>	<u>%</u> <u>DIFF.</u>	
Public Works Payroll (6)	\$359,670	\$382,029	\$394,992	\$12,963	3.39%	
Overtime	\$36,223	\$29,000	\$30,000	\$1,000	3.45%	4 yr avg is \$24,000
Sewer Operator	\$768	\$500	\$750	\$250	50.00%	
Social Security Expense	\$28,399	\$28,772	\$31,619	\$2,847	9.90%	
Workers' Compensation	\$22,487	\$23,859	\$23,809	(\$50)	-0.21%	
Unemployment Insurance	\$416	\$600	\$416	(\$184)	-30.67%	
VLCT/PACIF	\$12,416	\$13,022	\$13,727	\$705	5.41%	
Health Insurance	\$132,123	\$135,278	\$154,770	\$19,492	14.41%	*premium increases/status changes
Dental/Vision/Life/Disability	\$6,843	\$8,124	\$8,157	\$34	0.41%	
Retirement Expense	\$27,835	\$28,772	\$30,812	\$2,040	7.09%	
Operating Expense/Supplies	\$19,260	\$17,000	\$18,000	\$1,000	5.88%	
Permits/Fees	\$4,088	\$4,000	\$4,000	\$0	0.00%	
Telephone/Internet	\$1,341	\$1,500	\$1,500	\$0	0.00%	
Culverts	\$11,412	\$6,500	\$7,500	\$1,000	15.38%	
Grant-in-Aid Expense	\$0	\$6,200	\$6,200	\$0	0.00%	
Uniforms	\$7,799	\$7,500	\$8,000	\$500	6.67%	
Line Painting/Crosswalks	\$861	\$1,000	\$1,000	\$0	0.00%	
Road Signs	\$2,729	\$1,000	\$1,500	\$500	50.00%	
Streetscape Maintenance	\$906	\$1,000	\$1,000	\$0	0.00%	
Storm Drains	\$3,268	\$2,000	\$2,500	\$500	25.00%	
Safety/Training	\$330	\$1,500	\$1,000	(\$500)	-33.33%	
Equipment Expense	\$90,889	\$65,000	\$80,000	\$15,000	23.08%	*based on \$90K last yr
Gasoline Fuel	\$4,024	\$5,000	\$4,500	(\$500)	-10.00%	
Diesel Fuel	\$58,643	\$75,000	\$65,000	(\$10,000)	-13.33%	
July 2023 Flood	\$426,002	\$0	\$0	\$0	0.00%	
Gravel Pit Operation	\$47,064	\$60,000	\$70,000	\$10,000	16.67%	crushing more material
Ditch Stone	\$7,806	\$3,500	\$0	(\$3,500)	-100.00%	
Hydroseeding	\$1,751	\$1,500	\$1,500	\$0	0.00%	
Mud Season Material	\$28,174	\$4,000	\$0	(\$4,000)	-100.00%	
Chloride	\$10,827	\$20,000	\$12,000	(\$8,000)	-40.00%	
E. Hardwick Sidewalks	\$599	\$600	\$599	(\$1)	-0.17%	
Roadside Mowing	\$0	\$8,000	\$10,000	\$2,000	25.00%	
Paving/Patching	\$5,683	\$4,500	\$5,000	\$500	11.11%	
Brush Cutting	\$12,010	\$10,000	\$8,000	(\$2,000)	-20.00%	
Downtown Beauty remove?	\$2,717	\$1,500	\$3,500	\$2,000	133.33%	portable toilets at Depot
Street Sweeping	\$4,500	\$4,500	\$5,000	\$500	11.11%	
Winter Sand	\$2,000	\$10,000	\$15,000	\$5,000	50.00%	screening
Salt	\$84,368	\$100,000	\$90,000	(\$10,000)	-10.00%	
Totals	\$1,466,230	\$1,072,256	\$1,111,352	\$39,096	3.65%	

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2025-2026 HARDWICK TOWN BUDGET

Office Expenses

	<u>ACTUAL</u> <u>2023-2024</u>	<u>BUDGET</u> <u>2024-2025</u>	<u>PROPOSED</u> <u>2025-2026</u>	<u>\$</u> <u>DIFF</u>	<u>%</u> <u>DIFF</u>	
Town Manager's Office Staff Payroll (6)	\$273,339	\$320,386	\$428,431	\$108,045	33.72%	*Director of Public Works/increases
Town Clerk's Office Payroll	\$104,654	\$110,196	\$117,201	\$7,005	6.36%	*increases
Social Security/Child Care Tax	\$26,143	\$30,141	\$40,595	\$10,454	34.68%	
Workers' Compensation	\$2,841	\$2,004	\$2,535	\$531	26.47%	
Unemployment Insurance	\$506	\$520	\$550	\$30	5.77%	
VLCT/PACIF	\$2,812	\$2,673	\$2,991	\$318	11.88%	
Health Insurance	\$127,480	\$159,245	\$197,226	\$37,981	23.85%	*new position/increases/status change
Dental/Vision/Life/Disability	\$6,577	\$6,544	\$8,135	\$1,591	24.31%	*new position
Retirement Expense	\$22,213	\$30,141	\$37,316	\$7,175	23.80%	*new position/increases
Town Manager Supplies	\$5,068	\$5,500	\$5,500	\$0	0.00%	
Town Clerk Supplies	\$3,942	\$4,000	\$4,000	\$0	0.00%	
Town Report Expense	\$3,573	\$3,500	\$3,800	\$300	8.57%	
Conferences/Dues/Mileage	\$805	\$1,200	\$1,000	(\$200)	-16.67%	
Tax Billing/Collection Exp.	\$1,233	\$1,600	\$1,400	(\$200)	-12.50%	
Telephone	\$3,768	\$3,800	\$4,000	\$200	5.26%	
Advertising	\$1,868	\$2,500	\$2,200	(\$300)	-12.00%	
Copier	\$0	\$250	\$100	(\$150)	-60.00%	
Election Expense	\$238	\$2,000	\$500	(\$1,500)	-75.00%	
Software/Computer/Tech. Services	\$17,292	\$14,000	\$39,000	\$25,000	178.57%	*managed IT services/textmygov
Misc Grant Expense	\$10,675	\$0	\$0	\$0	0.00%	
July 2023 Flood	\$21,452	\$0	\$0	\$0	0.00%	
Equipment Purchases	\$2,570	\$3,000	\$3,000	\$0	0.00%	
Assessor Supplies	\$2,122	\$2,300	\$2,500	\$200	8.70%	
Education/Training	\$425	\$750	\$1,500	\$750	100.00%	NESGFOA new england conf.
Zoning Supplies	\$3,253	\$3,500	\$3,500	\$0	0.00%	
Totals	\$644,847	\$709,750	\$906,980	\$197,230	27.79%	

Other Payroll

Public Official's Liability	\$3,280	\$2,813	\$2,918	\$105	3.73%
Election Officials	\$0	\$500	\$200	(\$300)	-60.00%
Planning/DRB Board	\$2,775	\$2,800	\$2,800	\$0	0.00%
Board of Civil Authority	\$60	\$50	\$60	\$10	20.00%
Moderator	\$50	\$50	\$50	\$0	0.00%
Select Board	\$5,000	\$5,000	\$5,000	\$0	0.00%
Energy Coordinator	\$50	\$50	\$50	\$0	0.00%
Solid Waste Rep	\$150	\$150	\$150	\$0	0.00%
TEC - Conference Fees	\$25	\$100	\$100	\$0	0.00%
Town Service Officer	\$50	\$150	\$150	\$0	0.00%
Part Time Labor	\$453	\$500	\$500	\$0	0.00%
Health Officer	\$600	\$600	\$600	\$0	0.00%
Town Website Coordinator	\$600	\$600	\$900	\$300	50.00%
Social Security Expense	\$3,088	\$3,500	\$3,300	(\$200)	-5.71%
Totals	\$16,181	\$16,863	\$16,778	(\$85)	-0.50%

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2025-2026 HARDWICK TOWN BUDGET

Police Department

	<u>ACTUAL</u> <u>2023-2024</u>	<u>BUDGET</u> <u>2024-2025</u>	<u>PROPOSED</u> <u>2025-2026</u>	<u>\$</u> <u>DIFF</u>	<u>%</u> <u>DIFF</u>	
Police Payroll (6 including Chief)	\$387,981	\$464,695	\$538,971	\$74,276	15.98%	add'l officer
Overtime	\$56,771	\$54,898	\$58,716	\$3,818	6.95%	
Part-Time Officers (1-2)	\$46,898	\$60,000	\$40,000	(\$20,000)	-33.33%	
Social Security Expense	\$38,178	\$40,572	\$47,444	\$6,872	16.94%	
Workers' Compensation	\$34,104	\$36,299	\$36,405	\$107	0.29%	
Unemployment Insurance	\$893	\$1,200	\$982	(\$218)	-18.14%	
VLCT/PACIF	\$18,693	\$21,175	\$27,419	\$6,244	29.49%	
July 2023 Flood	\$9,975	\$0	\$0	\$0	-100.00%	
Health Insurance	\$43,184	\$52,549	\$88,689	\$36,140	68.77%	add'l officer
Dental/Vision/Life/Disability	\$5,148	\$5,383	\$8,004	\$2,621	48.69%	
Retirement Expense	\$47,034	\$59,475	\$69,332	\$9,857	16.57%	
Supplies	\$7,463	\$7,000	\$7,500	\$500	7.14%	
Training	\$4,607	\$4,000	\$4,500	\$500	12.50%	
Memberships	\$0	\$350	\$150	(\$200)	-57.14%	
Legal Expenses	\$68	\$2,000	\$1,500	(\$500)	-25.00%	
Internet Communications	\$2,877	\$2,800	\$3,000	\$200	7.14%	
Dispatch Services	\$30,588	\$31,506	\$32,423	\$917	2.91%	
Telephone	\$3,739	\$3,800	\$4,000	\$200	5.26%	
Vehicle Maintenance	\$26,865	\$6,000	\$7,500	(\$2,000)	-33.33%	
Advertising	\$1,214	\$400	\$500	\$100	25.00%	
Radio Service	\$453	\$1,000	\$800	(\$200)	-20.00%	
Investigation Expense	\$4,620	\$1,000	\$2,000	\$1,000	100.00%	
Uniforms (Cleaning)	\$289	\$1,200	\$1,000	(\$200)	-16.67%	
Uniform Purchases	\$1,702	\$4,000	\$3,000	(\$1,000)	-25.00%	
Gasoline	\$9,434	\$13,000	\$11,000	(\$2,000)	-15.38%	
Tires	\$1,350	\$2,000	\$1,500	(\$500)	-25.00%	
Education	\$0	\$1,000	\$500	(\$500)	-50.00%	
Equipment	\$3,757	\$4,000	\$4,000	\$0	0.00%	
Total PD Operating Exp.	\$787,885	\$881,302	\$1,000,835	\$119,533	13.56%	
SIU Expense	\$1,615	\$1,000	\$1,750	\$750	75.00%	
Enforcement/Safety/Misc. Grants	\$7,562	\$7,500	\$7,500	\$0	0.00%	
Equipment Grants	\$26,599	\$3,000	\$3,000	\$0	0.00%	
Vest Grant	\$2,584	\$1,100	\$1,500	\$400	36.36%	
Total Special PD Expenses	\$38,359	\$12,600	\$13,750	\$1,150	9.13%	
Total PD Expenses	\$826,244	\$893,902	\$1,014,585	\$120,683	13.50%	

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2025-2026 HARDWICK TOWN BUDGET

Buildings

<u>ACTUAL</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>\$</u>	<u>%</u>
<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>	<u>DIFF.</u>	<u>DIFF.</u>

Memorial Building

Custodial Services Expense	\$10,738	\$11,324	\$11,060	\$ (264)	-2.33%
Custodial S.S. Expense	\$733	\$793	\$823	\$ 30	3.81%
VLCT/PACIF	\$3,057	\$2,969	\$3,580	\$ 611	20.58%
Operating Exp/Supplies	\$4,393	\$4,000	\$4,400	\$ 400	10.00%
Building Maint./Repair	\$4,336	\$4,000	\$4,300	\$ 300	7.50%
Flood 2023	\$3,464	\$0	\$0	\$ -	-100.00%
Utilities	\$5,183	\$5,289	\$5,598	\$ 309	5.85%
Fuel Oil	\$8,468	\$12,000	\$10,000	\$ (2,000)	-16.67%
Elevator/Fire Alarm	\$2,103	\$2,500	\$2,500	\$ -	0.00%
Generator	\$0	\$200	\$100	\$ (100)	-50.00%
Totals	\$42,475	\$43,075	\$42,361	\$ (714)	-1.66%

Public Safety Building

VLCT/PACIF	\$3,423	\$3,293	\$3,440	\$ 147	4.46%
Operating Expenses	\$659	\$1,500	\$750	\$ (750)	-50.00%
Building Maint./Repair	\$1,603	\$2,000	\$1,500	\$ (500)	-25.00%
Utilities	\$2,889	\$2,962	\$3,178	\$ 216	7.28%
Fuel Oil	\$4,505	\$6,500	\$6,000	\$ (500)	-7.69%
Custodial Services Expense	\$6,615	\$6,430	\$4,500	\$ (1,930)	-30.02%
Custodial Serv. S.S. Expense	\$505	\$450	\$335	\$ (115)	-25.62%
Totals	\$20,199	\$23,135	\$19,703	\$ (3,433)	-14.84%

Fire Station

VLCT/PACIF	\$3,216	\$3,308	\$3,758	\$ 450	13.60%
Utilities	\$2,820	\$2,600	\$2,961	\$ 361	13.88%
Fuel Oil	\$4,982	\$8,500	\$7,000	\$ (1,500)	-17.65%
Building Maint./Repair	\$161	\$1,000	\$1,000	\$ -	0.00%
Totals	\$ 11,179	\$ 15,408	\$14,719	\$ (689)	-4.47%

Highway Garage

Heating Fuel	\$3,696	\$5,500	\$1,985	\$ (3,515)	-63.91%
Building Maint./Repair	\$3,462	\$1,500	\$3,000	\$ 1,500	100.00%
Utilities - Garage	\$3,768	\$4,650	\$4,144	\$ (506)	-10.87%
Totals	\$10,926	\$11,650	\$9,129	\$ (2,521)	-21.64%

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2025-2026 HARDWICK TOWN BUDGET

Buildings continued...

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>\$</u>	<u>%</u>
	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>	<u>DIFF.</u>	<u>DIFF.</u>

Town House

VLCT/PACIF	\$1,868	\$1,851	\$2,288	\$437	23.61%
Building Maint./Repair	\$402	\$1,000	\$1,000	\$0	0.00%
Utilities	\$375	\$375	\$425	\$50	13.33%
Totals	\$2,644	\$3,226	\$3,713	\$487	15.10%

Historical Depot

VLCT/PACIF	\$178	\$187	\$190	\$3	1.60%
Building Maint./Repair	\$4,151	\$300	\$300	\$0	0.00%
Totals	\$4,329	\$487	\$490	\$3	0.62%

Carey Rd. Property

VLCT/PACIF	\$148	\$163	\$0	-\$163	-100.00%
Totals	\$148	\$163	\$0	-\$163	-100.00%

Yellow Barn

VLCT/PACIF	\$177	\$188	\$0	-\$188	-100.00%
Maintenance	\$1,214	\$500	\$500	\$0	0.00%
Utilities	\$150	\$450	\$0	-\$450	-100.00%
Totals	\$1,541	\$1,138	\$500	-\$638	-56.06%

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2025-2026 HARDWICK TOWN BUDGET

Fire Department

	<u>ACTUAL</u> <u>2023-2024</u>	<u>BUDGET</u> <u>2024-2025</u>	<u>PROPOSED</u> <u>2025-2026</u>	<u>\$</u> <u>DIFF.</u>	<u>%</u> <u>DIFF.</u>
Labor	\$6,825	\$7,000	\$7,000	\$0	0.00%
Social Security	\$502	\$500	\$500	\$0	0.00%
Workers' Compensation	\$1,219	\$1,280	\$1,256	(\$24)	-1.88%
Liability Insurance	\$4,511	\$4,251	\$4,888	\$637	14.97%
Operating Exp./Supplies	\$3,981	\$2,500	\$3,000	\$500	20.00%
Dispatch Service	\$13,109	\$13,502	\$14,158	\$656	4.86%
Phone/Internet	\$1,201	\$1,500	\$1,300	(\$200)	-13.33%
Gasoline	\$0	\$100	\$50	(\$50)	-50.00%
Diesel Fuel	\$1,231	\$1,650	\$1,250	(\$400)	-24.24%
July 2023 Flood	\$41,210	\$0	\$0	\$0	0.00%
Equipment Purchases	\$6,696	\$7,000	\$7,000	\$0	0.00%
Equipment Repair	\$4,131	\$6,000	\$6,000	\$0	0.00%
Training	\$0	\$400	\$300	(\$100)	-25.00%
Totals	\$84,616	\$45,684	\$46,702	\$1,017	2.23%

2025-2026 HARDWICK TOWN BUDGET

Line Items

	<u>ACTUAL</u> <u>2023-2024</u>	<u>BUDGET</u> <u>2024-2025</u>	<u>PROPOSED</u> <u>2025-2026</u>	<u>\$</u> <u>DIFF.</u>	<u>%</u> <u>DIFF.</u>	
Auditing	\$20,130	\$18,750	\$29,000	\$10,250	54.67%	single audit
Animal Control	\$2,596	\$3,200	\$3,000	(\$200)	-6.25%	
Professional Services	\$16,381	\$15,000	\$15,000	\$0	0.00%	
Assessor Services	\$41,400	\$43,200	\$45,000	\$1,800	4.17%	
NVDA	\$2,482	\$2,482	\$2,774	\$292	11.76%	
VLCT	\$4,949	\$5,196	\$5,214	\$18	0.35%	
Jeudevine Memorial Library	\$138,528	\$161,449	\$181,010	\$19,561	12.12%	
Memorial Day	\$600	\$500	\$500	\$0	0.00%	
Caspian Lake	\$3,650	\$4,500	\$4,750	\$250	5.56%	
Cemeteries	\$26,563	\$23,000	\$28,000	\$5,000	21.74%	
Capital Equipment Fund	\$150,000	\$175,000	\$175,000	\$0	0.00%	
Capital Fire Equipment Fund	\$20,000	\$40,000	\$50,000	\$10,000	25.00%	
Capital Road Fund	\$170,000	\$160,000	\$160,000	\$0	0.00%	
Capital General Fund	\$129,000	\$100,000	\$100,000	\$0	0.00%	
Loader & Grader Payment	\$0	\$57,000	\$57,012	\$12	0.02%	
Loader Debt Payment	\$11,506	\$0	\$0	\$0	-100.00%	pd off and traded
Mackville Rd. Bond Payment	\$21,575	\$21,377	\$20,519	(\$858)	-4.01%	
Gravel Pit Bond Payment	\$15,451	\$43,650	\$43,160	(\$490)	-1.12%	
Library Bond Payment	\$0	\$48,000	\$47,500	(\$500)	100.00%	
2014 Fire Truck Bond Payment	\$32,613	\$32,200	\$30,454	(\$1,746)	-5.42%	
2021 Fire Truck Bond Payment	\$22,671	\$21,218	\$21,079	(\$139)	-0.66%	
Tax Mapping	\$3,300	\$8,000	\$4,000	(\$4,000)	-50.00%	
Solid Waste District	\$2,920	\$2,920	\$2,920	\$0	0.00%	
Streetlights	\$23,392	\$23,866	\$24,562	\$696	2.92%	
Memorial Park Electricity	\$128	\$175	\$150	(\$25)	-14.29%	
Employment Practices Ins.	\$5,883	\$5,605	\$5,832	\$227	4.05%	
Community Crime Ins.	\$1,014	\$867	\$836	(\$31)	-3.61%	
Town Service Officer Expenses	\$0	\$750	\$500	(\$250)	-33.33%	
Hazard Mitigation	\$0	\$0	\$1,000	\$1,000	0.00%	
Cyber Security	\$1,400	\$1,500	\$1,500	\$0	0.00%	
Tax Sale Expense	\$2,049	\$1,500	\$2,000	\$500	33.33%	
Tax Abatement Expense	\$15,431	\$300	\$500	\$200	66.67%	
Restricted Donation Expense	\$0	\$0	\$0	\$0	0.00%	
Insurance Deductibles	\$1,000	\$0	\$0	\$0	0.00%	
Pedestrian Bridge Planning	\$73,790	\$0	\$0	\$0	0.00%	
Conservation Commission	\$500	\$500	\$500	\$0	0.00%	
Equity Committee	\$911	\$2,500	\$1,500	(\$1,000)	-40.00%	
Recreation Dept.	\$18,526	\$21,565	\$21,412	(\$153)	-0.71%	
Hardwick Trails	\$8,886	\$11,158	\$11,577	\$419	3.76%	
County & Gravel Pit Taxes	\$19,719	\$34,200	\$36,008	\$1,808	5.29%	
Rescue Squad	\$72,762	\$90,220	\$96,472	\$6,252	6.93%	
Totals	\$1,081,710	\$1,181,348	\$1,230,241	\$48,893	4.14%	

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**TOWN OF HARDWICK
CAPITAL EQUIPMENT PURCHASE SCHEDULE**

YEAR	Dump Truck 1	Dump Truck 2	Dump Truck 3	Dump Truck 4	F-550 Truck 5	F250 Truck 6	F150 Truck 7	Lawn Mower	Excavator	Toolcat	Radio Repeater	Police Cruiser	SPEND TOTAL	FUNDS SET ASIDE	ACCOUNT BALANCE
Bal 6/30/24													\$0	\$175,000	\$ 38,267
2025														\$175,000	\$213,267
2026				\$280,000								\$50,000	\$330,000	\$175,000	\$58,267
2027										\$65,000		\$52,000	\$117,000	\$200,000	\$141,267
2028								\$15,000				\$52,000	\$67,000	\$225,000	\$299,267
2029	\$180,000				\$130,000	\$60,000						\$53,000	\$423,000	\$235,000	\$111,267
2030							\$45,000						\$45,000	\$245,000	\$311,267
2031			\$280,000									\$54,000	\$334,000	\$250,000	\$227,267
2032	\$280,000									\$75,000		\$54,000	\$409,000	\$250,000	\$68,267
2033												\$55,000	\$55,000	\$240,000	\$253,267
2034												\$55,000	\$55,000	\$230,000	\$428,267
2035					\$140,000		\$18,000						\$158,000	\$230,000	\$500,267
2036				\$300,000								\$57,000	\$357,000	\$230,000	\$373,267
2037												\$57,000	\$137,000	\$230,000	\$466,267
2038									\$185,000	\$80,000		\$58,000	\$243,000	\$230,000	\$453,267
2039	\$180,000					\$65,000						\$58,000	\$303,000	\$230,000	\$380,267
2040							\$50,000						\$50,000	\$230,000	\$560,267
2041			\$290,000		\$150,000							\$58,000	\$498,000	\$230,000	\$292,267
2042	\$290,000							\$20,000		\$85,000		\$58,000	\$453,000	\$230,000	\$69,267
2043												\$60,000	\$60,000	\$230,000	\$239,267
2044												\$60,000	\$60,000	\$230,000	\$409,267
2045													\$0	\$230,000	\$639,267

- 1) Increases in costs are based on a "best guess" scenario with input from dealers
- 2) Loader & Grader purchased in Summer 2023. Replace in FY 2038. Borrow.
- 3) Police Cruisers traded or replaced around every 5 years
- 4) Dump trucks 1, 2, 3, 4 are traded about every 10 years

- 5) Truck 5 is traded about every 6 years
- 6) Truck 6 and 7 are traded about every 10 years
- 7) Excavator purchased 2023. Replace in FY2039.

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**TOWN OF HARDWICK
CAPITAL EQUIPMENT PURCHASE SCHEDULE**

OPTION 1

YEAR	Dump Truck 1	Dump Truck 2	Dump Truck 3	Dump Truck 4	F-550 Truck 5	F250 Truck 6	F150 Truck 7	Lawn Mower	Excavator	Toolcat	Police Cruiser	SPEND TOTAL	FUNDS SET ASIDE	ACCOUNT BALANCE
Bal 6/30/24												\$0	\$175,000	\$ 38,267
2025														\$213,267
2026				\$110,000							\$48,000	\$158,000	\$130,000	\$185,267
2027						\$60,000				\$60,000	\$50,000	\$170,000	\$140,000	\$155,267
2028		\$80,000						\$15,000			\$52,000	\$147,000	\$150,000	\$158,267
2029			\$110,000		\$130,000						\$52,000	\$292,000	\$160,000	\$26,267
2030	\$120,000						\$42,000					\$162,000	\$170,000	\$34,267
2031											\$52,000	\$52,000	\$175,000	\$157,267
2032									\$65,000		\$52,000	\$117,000	\$175,000	\$215,267
2033											\$53,000	\$53,000	\$175,000	\$337,267
2034				\$125,000	\$140,000						\$53,000	\$318,000	\$175,000	\$194,267
2035						\$65,000		\$18,000				\$83,000	\$175,000	\$286,267
2036		\$125,000									\$54,000	\$179,000	\$180,000	\$287,267
2037	\$125,000		\$125,000							\$70,000	\$54,000	\$249,000	\$180,000	\$218,267
2038											\$55,000	\$180,000	\$180,000	\$218,267
2039					\$150,000				\$185,000		\$55,000	\$390,000	\$180,000	\$8,267
2040							\$50,000					\$50,000	\$180,000	\$138,267
2041											\$55,000	\$55,000	\$180,000	\$263,267
2042				\$130,000		\$70,000		\$20,000		\$75,000	\$55,000	\$350,000	\$180,000	\$93,267
2043											\$56,000	\$56,000	\$180,000	\$217,267
2044		\$130,000			\$160,000						\$56,000	\$346,000	\$180,000	\$51,267
2045			\$130,000									\$130,000	\$180,000	\$101,267

1) Increases in costs are based on a "best guess" scenario with input from dealers

2) Loader & Grader purchased in Summer 2023. Replace in FY 2038. Borrow.

3) Police Cruisers traded or replaced around every 5 years

4) Dump trucks 1, 2, 3, 4 are traded around every 8 years *Purchase body, Borrow for chassis*

5) Truck 5 is traded every 5 years

6) Truck 6 is traded about every 8 years

7) Truck 7 is traded about every 10 years

8) Excavator purchased 2023. Replace in FY2039

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TOWN OF HARDWICK
CAPITAL FIRE EQUIPMENT PURCHASE SCHEDULE

YEAR	Ladder L1	Pumper E1	Fire E2	Tanker W1	SPEND TOTAL	FUNDS SET ASIDE	ACCOUNT BALANCE
Bal 6/30/24							\$235,423
2025					\$0	\$40,000	\$275,423
2026					\$0	\$50,000	\$325,423
2027					\$0	\$70,000	\$395,423
2028					\$0	\$90,000	\$485,423
2029					\$0	\$100,000	\$585,423
2030	\$600,000				\$600,000	\$110,000	\$95,423
2031					\$0	\$110,000	\$205,423
2032				\$300,000	\$300,000	\$110,000	\$15,423
2033					\$0	\$100,000	\$115,423
2034					\$0	\$100,000	\$215,423
2035					\$0	\$100,000	\$315,423
2036					\$0	\$100,000	\$415,423
2037					\$0	\$100,000	\$515,423
2038					\$0	\$100,000	\$615,423
2039		\$350,000			\$350,000	\$100,000	\$365,423
2040					\$0	\$100,000	\$465,423
2041					\$0	\$100,000	\$565,423
2042					\$0	\$100,000	\$665,423
2043					\$0	\$100,000	\$765,423
2044					\$0	\$100,000	\$865,423

- 1) Ladder Truck L1 is replaced every 25 years. Replace in 2030.
- 2) Pumper E1 is replaced every 25 years. Replace in 2039.
- 3) Pumper E2 is replaced every 25 years. Replace in 2046.
- 4) Tanker W1 is replaced every 25 years. Replace in 2032.
- 5) These are best guess estimates for used equipment.

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TOWN OF HARDWICK
CAPITAL ROAD SCHEDULE

Year	Center Road	Hardwick Street	Paving (see below)	Spend Total	Funds Set Aside	Account Balance
Bal 6/30/24						\$443,102
2025			-\$70,000	-\$70,000	\$160,000	\$533,102
2026	-\$650,000		\$0	-\$650,000	\$160,000	\$43,102
2027			-\$80,000	-\$80,000	\$165,000	\$128,102
2028			-\$80,000	-\$80,000	\$165,000	\$213,102
2029			-\$90,000	-\$90,000	\$165,000	\$288,102
2030	-\$450,000		\$0	-\$450,000	\$170,000	\$8,102
2031			-\$100,000	-\$100,000	\$175,000	\$83,102
2032			-\$100,000	-\$100,000	\$175,000	\$158,102
2033			-\$100,000	-\$100,000	\$175,000	\$233,102
2034			-\$100,000	-\$100,000	\$175,000	\$308,102

Paving Projects:

FY 2026: Center Road partial
 FY 2027: To Be Determined
 FY 2028: To Be Determined
 FY 2029: To Be Determined
 FY 2030: To Be Determined

**Prices based on current market prices; increases are expected, schedule may vary depending on price*

**Conditions of roads may change, resulting in a change to the paving schedule*

**FY 2024 no paving done due to flooding*

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Town of Hardwick Capital Improvements Three-Year Plan

	Balance 6/30/2024	FY 2025 <i>Last Year</i>	FY 2026	FY 2027	FY 2028	Future Balance
Buildings						
Memorial Building	\$21,897	\$12,000	\$12,000	\$12,000	\$12,000	\$69,897
Public Safety Building	\$7,523	\$5,000	\$5,000	\$5,000	\$5,000	\$27,523
Highway Garage	\$54,301	\$30,000	\$30,000	\$30,000	\$30,000	\$174,301
Fire Department	\$18,168	\$2,000	\$2,000	\$2,000	\$2,000	\$26,168
Library	\$31,361	\$0	\$0	\$0	\$0	\$31,361
Library Bond	\$13,004	\$0	\$0	\$0	\$0	\$13,004
Town House	\$34,379	\$5,000	\$5,000	\$5,000	\$5,000	\$54,379
Carey Rd. Property	\$1,376	\$0	\$0	\$0	\$0	\$1,376
Historical Depot	\$14,216	\$1,000	\$1,000	\$1,000	\$1,000	\$18,216
Subtotal	\$196,225	\$55,000	\$55,000	\$55,000	\$55,000	\$416,225
Public Works						
Gravel Pit Reclaim	\$26,486	\$0	\$0	\$0	\$0	\$26,486
Bike Path (all Phases) <small>(take \$7331 from interest?)</small>	\$0	\$0	\$0	\$0	\$0	\$0
Sidewalk Expense	\$51,270	\$10,000	\$10,000	\$10,000	\$10,000	\$91,270
Guardrails	\$16,992	\$5,000	\$5,000	\$5,000	\$5,000	\$36,992
Road Signs/Crosswalks	\$3,460	\$2,000	\$2,000	\$2,000	\$2,000	\$11,460
Bridge #4 East Hardwick	\$141,034	\$10,000	\$10,000	\$10,000	\$10,000	\$181,034
Bridge Fund	\$62,098	\$10,000	\$10,000	\$10,000	\$10,000	\$102,098
Subtotal	\$301,340	\$37,000	\$37,000	\$37,000	\$37,000	\$449,340
General Government						
Trails Capital Account	\$21,172	\$0	\$0	\$0	\$0	\$21,172
Recreation Capital Fund	\$6,351	\$0	\$0	\$0	\$0	\$6,351
Fire Department Equipment/Clothing	\$11,338	\$8,000	\$8,000	\$8,000	\$8,000	\$43,338
New Vault Door	\$25,500	\$0	\$0	\$0	\$0	\$25,500
Cemetery Upgrades	\$22,500	\$0	\$0	\$0	\$0	\$22,500
Recruitment - Police <small>change to Trailheads?</small>	\$6,061	\$0	\$0	\$0	\$0	\$6,061
Accrued Interest	\$18,783	\$0	\$0	\$0	\$0	\$18,783
Subtotal	\$111,705	\$8,000	\$8,000	\$8,000	\$8,000	\$143,705
CAPITAL IMPROVEMENT FUND	\$609,269	\$100,000	\$100,000	\$100,000	\$100,000	\$1,009,269

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2025-2026 HARDWICK TOWN BUDGET

Library Budget

	<u>ACTUAL</u> <u>2023-2024</u>	<u>BUDGET</u> <u>2024-2025</u>	<u>PROPOSED</u> <u>2025-2026</u>	<u>\$</u> <u>DIFF.</u>	<u>%</u> <u>DIFF.</u>
Library Payroll (1 FT & 2 PT)	\$83,812	\$93,184	\$108,169	\$14,985	16.08%
Social Security/FICA Expense	\$6,093	\$6,523	\$8,048	\$1,525	23.37%
Worker's Comp	\$671	\$550	\$725	\$175	31.76%
Unemployment	\$299	\$300	\$319	\$19	6.47%
VLCT/PACIF	\$669	\$625	\$702	\$77	12.37%
Health Insurance - Librarian only	\$17,138	\$21,320	\$22,804	\$1,484	6.96%
Dental/Vision/Life/Disability	\$975	\$1,541	\$1,547	\$6	0.36%
Retirement (2)	\$3,112	\$3,629	\$6,059	\$2,430	66.96%
Books- Adult	\$3,641	\$3,500	\$3,750	\$250	7.14%
Books - Juvenile	\$2,200	\$2,200	\$2,200	\$0	0.00%
Books - Young Adult	\$414	\$700	\$700	\$0	0.00%
Magazines- Adult	\$415	\$600	\$400	(\$200)	-33.33%
Magazines - Juvenile	\$0	\$50	\$0	(\$50)	-100.00%
Audio books/ DVDs - Adult	\$449	\$600	\$400	(\$200)	-33.33%
Audio books/ DVDs - Juvenile	\$214	\$600	\$200	(\$400)	-66.67%
Computer Software/Technology	\$172	\$435	\$400	(\$35)	-8.05%
Computer Databases	\$1,656	\$1,800	\$1,800	\$0	0.00%
Courier Expense	\$586	\$400	\$600	\$200	50.00%
Internet Expense	\$1,054	\$900	\$0	(\$900)	-100.00%
Equipment	\$0	\$200	\$200	\$0	0.00%
Telephone	\$1,029	\$1,000	\$1,700	\$700	70.00%
Supplies - General	\$1,811	\$2,500	\$2,500	\$0	0.00%
Youth Supplies	\$695	\$600	\$700	\$100	16.67%
Postage	\$538	\$725	\$725	\$0	0.00%
Professional Services	\$54	\$200	\$200	\$0	0.00%
Conferences / Memberships	\$644	\$400	\$400	\$0	0.00%
Mileage	\$317	\$200	\$200	\$0	0.00%
Advertising	\$40	\$150	\$150	\$0	0.00%
Restricted Donation Expense	\$193	\$0	\$0	\$0	0.00%
Jeudevine Friends Expense	\$0	\$0	\$0	\$0	0.00%
Internet Transition Grant Expense	\$0	\$0	\$3,000	\$3,000	100.00%
Interlibrary Grant Expense	\$636	\$550	\$650	\$100	100.00%
Misc. Grant Expense	\$921	\$0	\$500	\$500	0.00%
Total Operating Budget	\$130,448	\$145,982	\$169,748	\$23,765	16.28%
Custodial Services Expense	\$6,026	\$8,614	\$9,273	\$659	7.65%
Custodial Services S.S. Expense	\$460	\$603	\$690	\$87	14.41%
Building Insurance	\$1,331	\$2,000	\$2,500	\$500	25.00%
Electricity	\$2,519	\$2,000	\$2,800	\$800	40.00%
Fuel Oil	\$2,886	\$6,500	\$6,000	(\$500)	-7.69%
Water/Sewer	\$684	\$750	\$750	\$0	0.00%
Maintenance Expense	\$1,546	\$1,200	\$2,500	\$1,300	108.33%
Total Library Building Budget	\$15,452	\$21,667	\$24,513	\$2,846	13.13%
Friends of Jeudevine Donations	\$ (200.00)				
Restricted Donations	\$ -				
Interest on Investments	\$ (692.00)	\$ (300.00)	\$ (500.00)		
Grant Income	\$ (1,557.25)	\$ (1,500.00)	\$ (5,000.00)		
Courier Revenue	\$ (230.99)	\$ (200.00)	\$ (250.00)		
Fund Balance Contribution			\$ (3,000.00)		
Misc. Income	\$ (3,869.63)	\$ (6,000.00)	\$ (4,500.00)		
Town Appropriation	\$138,528	\$161,449	\$181,010	\$19,561	12.12%
Fund Balance as of 06.30.2024	4,817				

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2025-2026 HARDWICK TOWN BUDGET

Recreation Budget

	<u>ACTUAL</u> <u>2023-2024</u>	<u>BUDGET</u> <u>2024-2025</u>	<u>PROPOSED</u> <u>2025-2026</u>	<u>\$</u> <u>DIFF.</u>	<u>%</u> <u>DIFF.</u>
Recreation Coordinator Salary	\$3,980	\$5,000	\$5,000	\$0	0.00%
Social Security/FICA	\$304	\$350	\$372	\$22	6.29%
VLCT Workers Comp/Insurance	\$104	\$165	\$120	(\$45)	-27.27%
VLCT Unemployment Insurance	\$33	\$50	\$40	(\$10)	-20.00%
VLCT PACIF/Liability Insurance	\$71	\$100	\$80	(\$20)	-20.00%
Youth Program: Soccer, Swim, Ski	\$6,715	\$6,000	\$0	(\$6,000)	-100.00%
Mileage	\$0	\$100	\$0	(\$100)	-100.00%
Community Programming (all)	\$7,165	\$8,500	\$14,500	\$6,000	70.59%
Supplies and Advertising	\$154	\$300	\$300	\$0	0.00%
Maintenance	\$0	\$1,000	\$1,000	\$0	0.00%
Total Expenses	\$18,526	\$21,565	\$21,412	-\$153	-0.71%

2025-2026 HARDWICK TOWN BUDGET

Trails Budget

	<u>ACTUAL</u> <u>2023-2024</u>	<u>BUDGET</u> <u>2024-2025</u>	<u>PROPOSED</u> <u>2025-2026</u>	<u>\$</u> <u>DIFF.</u>	<u>%</u> <u>DIFF.</u>
Trails Salaries	\$3,103	\$4,074	\$3,750	(\$324)	-7.95%
Social Security/Child Care Tax	\$237	\$285	\$279	(\$6)	-2.11%
Trail Repair & New Construction	\$414	\$800	\$800	\$0	0.00%
Equipment Repair and Maintenance	\$350	\$1,200	\$900	(\$300)	-25.00%
Gas, Oil and Diesel	\$319	\$600	\$500	(\$100)	-16.67%
Publicity/Advertising/Signage & Maps	\$670	\$500	\$600	\$100	20.00%
Program and Activities	\$2,470	\$2,000	\$2,800	\$800	40.00%
VLCT Workers Comp/Insurance	\$126	\$200	\$150	(\$50)	-25.00%
VLCT Unemployment Insurance	\$33	\$50	\$50	\$0	0.00%
VLCT PACIF/Liability Insurance	\$1,163	\$1,448	\$1,748	\$300	20.72%
TOTALS	\$8,886	\$11,158	\$11,577	\$420	3.76%

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Job Title: Director of Public Works
Department: Public Works
Reports To: Town Manager

Position Summary:

The Town of Hardwick is seeking a qualified and experienced individual to serve as the Director of Public Works. In this role, you will be responsible for managing the planning, coordination, and implementation of the Town's public works projects and infrastructure maintenance. This position will work closely with the Town Manager to ensure the Town's infrastructure projects are completed efficiently, on time, and within budget. The ideal candidate will have strong project management experience, a comprehensive understanding of public works operations, and a commitment to supporting the town's infrastructure needs.

Essential Duties and Responsibilities:

- **Project Management:** Plan, manage, and oversee public works projects, including road/bridge repairs, infrastructure improvements, and municipal facility upgrades, ensuring all projects are completed according to specifications, within budget, and on schedule. Develop and maintain a building and equipment maintenance plan.
- **Budget and Resource Management:** Develop and manage budgets for public works projects, ensuring the responsible allocation of resources. Monitor and track project expenditures to ensure fiscal responsibility.
- **Collaborate with Contractors and Vendors:** Coordinate with contractors, vendors, and external agencies to ensure effective implementation of public works projects. Review bids, contracts, and project timelines.
- **Planning and Coordination:** Work with the Town Manager to develop long-term plans for infrastructure development and maintenance, including road repairs, bridge maintenance, public parks, and municipal building upkeep.
- **Compliance and Safety:** Ensure all public works activities comply with local, state, and federal regulations, as well as industry standards and best practices. Implement safety protocols to protect workers, residents, and the environment.
- **Reports and Documentation:** Prepare regular progress reports on ongoing projects, including budget status, timeline adherence, and any challenges encountered. Prepare request for proposals, including scope of work, for projects to be put out to bid. Present reports to the Town Manager and other relevant stakeholders.

- Community Interaction: Respond to inquiries and concerns from residents regarding public works projects or maintenance needs. Provide clear and timely communication regarding project status and anticipated impacts.
- Maintenance Oversight: Oversee routine inspections of infrastructure such as streets, bridges, and public buildings to identify maintenance needs and recommend necessary repairs or improvements.

Qualifications:

- Bachelor's degree in Civil Engineering, Construction Management, Public Administration, or a related field. Equivalent experience may be considered.
- Minimum of 5 years of experience in public or private industry, infrastructure development, or project management, with proven expertise in managing complex public works projects.
- Strong understanding of municipal infrastructure systems, including roads, utilities, and public buildings.
- Proficient in project management software and Microsoft Office Suite.
- Knowledge of local, state, and federal regulations pertaining to public works projects and municipal infrastructure.
- Excellent organizational, problem-solving, and communication skills.
- Ability to work effectively with external contractors, vendors, and government agencies.
- Ability to manage multiple projects simultaneously while adhering to deadlines and budget constraints.
- Valid driver's license ~~and the ability to obtain a Commercial Driver's License (CDL) if required.~~

Physical Requirements:

- Ability to work in various weather conditions and physical environments, including outdoor inspections of infrastructure and worksites.
- Ability to lift and carry materials, climb ladders, and operate machinery as necessary for project oversight.

Salary and Benefits:

- Competitive salary based on experience and qualifications.
- Comprehensive benefits package, including health/dental/vision insurances, municipal retirement plan, paid time off, and more.

Application Instructions:

Interested candidates should submit a resume and cover letter to the Town Manager at david.upson@hardwickvt.gov Applications will be accepted until position is filled.

The Town of Hardwick is an equal opportunity employer and values diversity in its workforce.