

REQUEST FOR BIDS

Emergency Watershed Protection Program – Riverbank Armoring Project

Issue Date: September 18, 2024

Bid Due Date: October 16, 2024

Project Title: Emergency Watershed Protection Program – Riverbank Armoring

Owner/Agency: Town of Hardwick Office of the Town Manager

Contact Information:

- **Address:** 20 Church Street
- **Phone:** 802-472-6120
- **Email:** david.upson@hardwickvt.gov
- **Website:** <https://hardwickvt.gov/>

1. Introduction

The Town of Hardwick is seeking bids from qualified contractors for riverbank armoring as part of the Emergency Watershed Protection Program (EWPP). This project aims to stabilize and protect vulnerable riverbanks affected by recent flooding and prevent further erosion, safeguarding nearby infrastructure and property.

2. Project Description

The scope of this project includes, but is not limited to, the following tasks:

- Site preparation and clearing of debris
- Installation of armoring materials (e.g., riprap, geotextile fabric, or other suitable materials) to stabilize the riverbank
- Erosion control measures
- Restoration of vegetation on disturbed areas
- Any other tasks as outlined in the detailed project plans and specifications

The worksite is located along both the Lamoille River and Haynesville Brook, near 609 VT Route 15E & 2569 VT Route 15 E (Hardwick). The project area has been identified as high risk due to recent flood events and subsequent erosion.

3. Bid Submission Requirements

Interested bidders must submit the following documents:

- **Completed Bid Form** (attached in Appendix A)
- **Statement of Qualifications**, including experience with similar projects
- **Project Work Plan** detailing the approach and timeline

- **Cost Estimate** broken down by labor, materials, and equipment
- **Proof of Insurance**
- **List of References** from previous clients
- **Valid Contractor's License**

All bids must be received by 1500 hours on October 16, 2024. Late submissions will not be accepted.

4. Pre-Bid Conference and Site Visit

A mandatory pre-bid conference will be held at 0800 hours on October 3, 2024 at 20 Church Street, Hardwick, VT. Following the conference, a site visit will be conducted. Bidders are required to attend in order to be eligible to submit a bid.

5. Evaluation Criteria

Bids will be evaluated based on the following criteria:

1. **Cost:** Competitiveness and completeness of the bid
2. **Qualifications:** Experience with riverbank stabilization and similar projects
3. **Timeline:** Ability to meet project deadlines
4. **Technical Approach:** Understanding of project requirements and proposed solutions
5. **References:** Past performance on similar projects

6. Project Timeline

The project is expected to begin ASAP and must be completed by December 15, 2024. Delays caused by weather or unforeseen circumstances must be communicated in writing to The Town of Hardwick as soon as possible.

7. Questions and Clarifications

Questions regarding this RFB may be submitted in writing to david.upson@hardwickvt.gov no later than COB on October 8th. Responses will be provided to all prospective bidders by noon October 11th.

8. Submission Instructions

Please submit your complete bid package to the following address or email by

- **Mailing Address:** PO Box 523, Hardwick, VT 05843
- **Email Address:** david.upson@hardwickvt.gov

Bidders must clearly mark their submissions with the title:

“Bid for Emergency Watershed Protection Program – Riverbank Armoring”

Appendix A: Site Specifications, General Requirements, Bid Form.