

**MINUTES SPECIAL SELECT BOARD MEETING**  
**8:30 A.M. Wednesday, July 5, 2023**  
**MEMORIAL BUILDING**  
**20 CHURCH ST. MEMORIAL ROOM**

**Select Board**

Eric Remick, Chair  
Ceilidh Galloway-Kane – *phone*  
Elizabeth Dow  
Shari Cornish  
Danny Hale - *absent*

**Others Present**

Casey Rowell, Business Manager  
Gary Michaels, EHFD  
Tracy Martin, CDC

**Others Present**

**Special Meeting**

**8:36 A.M.** – Eric Remick, Select Board Chair, called the meeting to order.

**8:36 A.M.** Set/Adjust Agenda – no adjustments

**8:36 A.M.** Communication from the audience - *none*

**8:36 A.M.** Item #1 Select Board to consider accepting the proposal from S.W. Cole Engineering, Inc. to conduct boring and soil sampling for the abutments for the pedestrian bridge

There was discussion about the RFP process for the bid and that it is really a specialized service and that the Town Manager contacted several companies, and this was the only company that was willing to put in a bid.

*Upon motion by Shari Cornish, seconded by Elizabeth Dow, the Select Board voted to accept the proposal from S.W. Cole Engineering, Inc. to conduct boring and soil sampling for the abutments for the pedestrian bridge and have Eric sign in absence of Town Manager.*

**8:41 A.M.** Item #2 Gary Michaels with the East Hardwick Fire District (EHFD) to discuss with the Select Board EHFD taking out a forgivable loan for consultant services

The EHFD is applying for a forgivable loan with the Clean Water State Revolving Fund. However, as part of that process, they need to have a Unique Entity Identifier (UEI) through Sam.gov. They have investigated getting this but are unable to provide all the documentation required, such as proof of physical address and articles of incorporation. The Fire District was formed by the Select Board back in 1912.

The EHFD would like permission to use our UEI for just this application until they can get their own for any futures endeavors.

Ceilidh would like to see a simple document that outlines the intentions for this application. Eric is in favor of allowing them to use the UEI for this transaction. The plan is that they would work on getting their own.

*Upon motion by Ceilidh Galloway-Kane, seconded by Elizabeth Dow, the Select Board voted to allow EHFD to use the Town's UEI for the forgivable loan application.*

There was discussion about the steps that EHFD is taking to improve including having mapping of their system done.

**9:09 A.M.** Ceilidh left the meeting when this item was complete.

**Select Board Reports:** Shari shared that NEKarts will be going out to bid for their Town House egress and accessibility project. Shari put out a small plea for funds and they were able to obtain a little over \$10,000 in funds from Community National Bank, Union Bank, Community Bank and Barbara Jordan. She is still waiting to hear from the Price Chopper GoLub Foundation.

**Old Business:** *none*

**New Business:** The lane behind the AT & T/Flower Basket building has had water running down into some of the buildings. The Town does not plow or maintain that lane. The consensus was that we should research the details behind that lane behind those buildings and if it is private. The Town Manager can talk with these people and investigate the private/Town concept.

Coco Holton emailed board members a complaint about flooding on the rail trail that is flowing into his yard. This could be referred to Jackie Cassino. However, Eric will send him a response.

**9:29 A.M.** Eric Remick, Select Board Chair adjourned the meeting.

Minutes taken by: \_\_\_\_\_  
Casey Rowell, Business Manager

Minutes approved by: \_\_\_\_\_  
Eric Remick, Select Board Chair