



Manager's Report

- The Town of Woodbury has agreed to compensate us in the amount of \$6,000.00 a year for plowing West Woodbury and grading two times in the summer. We will take over the plow route going forward for the rest of this winter for \$3,000.00.
- I need to provide Hardwick Electric Board of Commissioners with a few dates in March that would work for a joint meeting with the Select Board and the HED Board of Commissioners.
- We have \$3,000.00 in the FY23 budget for fireworks for Springfest. With the increase in the minimum show to \$6,000.00 and opting out of fund raising for the remaining \$3000.00, I would like to reallocate the current budget amount of \$3000.00 to be donated to Kiwanis for Springfest activities.
- Tracy Martin submitted the Downtown Transportation Fund Grant for an additional 200K for the Pedestrian Bridge project. This grant opportunity became available to us because we are now a Designated Downtown.

DWU

02/02/2023

[Home](#) > [Insulating Inserts](#)

Our Insulating Inserts

WindowDressers Insulating Window Inserts let in light while stopping drafts. Each insert is made of a custom-made pine frame wrapped on each side with tightly-sealed, clear polyolefin film, creating an airspace between the two layers for additional insulation. The insert is finished with a compressible foam gasket. The foam allows enough give for the inserts to be easily slid into place in the fall and removed in the spring, while holding firmly enough to provide a tight, friction-based seal. The inserts are installed inside of your existing window frame with no fasteners required.

The inserts are free for those who cannot afford to pay, and low cost for middle and high income households. We keep our insert-prices exceptionally low (50%-75% cheaper than commercial products) through our non-profit model of cooperative insert-building. This means that customers contribute time at our local Community Builds. Please visit our [Volunteer](#) page to learn more about our participatory model.



Ordering Process

1. **REQUEST INSERTS** by calling 207-596-3073 or **FILL OUT THIS FORM**. You will be assigned to your closest Community Build in Maine, New Hampshire or Vermont.
2. **GET MEASURED** by a team of volunteers who will visit, assess and measure your windows, give you a quote, and collect payment.
3. **SIGN UP** for shifts at your Community Build. > [HERE](#)
4. **PAY** for your inserts (special low-income pricing available upon request) > [HERE](#)

5. **PARTICIPATE** in the Community Build where the inserts are built.
6. **PICK UP YOUR INSERTS** from the Community Build once yours are complete.
7. **INSTALL** your inserts in your windows.
8. **ENJOY** a warmer home and lower heating bills!

[REQUEST INSERTS >](#)

Sample Price Chart for 2022

Our inserts are custom built to the exact measurements of your windows and are custom priced.

Below are sample prices. **Your exact price will vary.**

SIZE	PINE	WHITE
Small: 20" x 36"	\$32.66	\$40.66
Medium: 30" x 52"	\$44.50	\$56.54
Large: 44" x 68"	\$60.46	\$77.17

- Our Pine Frames are sturdy and beautiful; available in natural pine.
- Pine Frames provide additional insulation, unlike aluminum frames which conduct heat.
- Two layers of polyolefin film creates two dead air spaces: one between the two layers of film and one between the film and your window. This is twice the insulative value of a single-layer insert.
- Each insert is custom-built to the exact measurements of each window, ensuring a tight fit and no drafts.
- Inserts are removable and reusable each year. Inserts last 5-10 years. If the plastic or foam wears out (due to use by kids or pets), the inserts can be rewrapped for just \$15.
- Our local Community Build model ensures that our inserts are as affordable as possible because we are a not-for-profit organization.
- Low income households can qualify for up to 10 natural pine inserts per year at no charge.
- Savings will vary depending on many factors, including the quality of your existing windows. Our program has shown that 10 inserts save an average of 105 gallons of heating fuel every year for an estimated savings of \$150. Inserts generally pay for themselves in less than two heating seasons.

See the Difference

These two photos were taken by a volunteer in Wells on a 29° day in November. The photos show two different windows at the Wells Reserve at Laudholm Visitor Center — one with insulating window inserts, and one without. The windows are ten feet apart, but in different rooms. The thermometers were left for 15 minutes in each room, out of the sun, on the window sill. Insulating Window Inserts make all the difference!



MEMO: Hardwick Select Board, David Upson & Mike Henry

FROM: Tonia Chase

Date: February 02, 2023

Subject: First and Third Class Liquor License Request

Hello Everyone:

Tonight you have the following permits for consideration.

First Class license for:

The Cork & Fork

Second Class Licenses for:

Third Class Licenses for:

The Cork & Fork

Outside Consumption Permit for:

Tobacco License:

Tobacco Substitute Endorsement:

New changes:

- 1) The Department of Liquor & Lottery now requires applicants to apply and renew applications online, there are no longer paper applications to present to Selectboard or have signed with approval/denial. The approval process is based on Selectboard Meeting Minutes. After approval/denial decision Town Clerk logs onto DLL website and marks online application decision.
- 2) During the process of transitioning to the online portal the DLL reviewed all process relative to the issuance and renewal of licenses and permits and that contrary to current practice, Tobacco Licenses and Tobacco Substitute Endorsement must be submitted to the local governing body of the municipality first.

The Cork & Fork is a new business who will be opening where The Scale House was formally located. We have no cited incidents involving the above businesses.

Town of Hardwick FY 2023 Budget Update Through 12-31-2022

Revenues:

Overall, most revenues in the General Fund are on track at this point. In fact, several categories are higher than expected at this point in the year.

The tax revenue shows over 100% because we have not paid the school their portion yet. The budget amount is what the Town expects to receive after paying the schools and the actual that you see below is a “billed” amount.

We would expect revenues to be at about 50% at this point in the fiscal year. Office revenues are running ahead primarily due to copier fees and zoning permits at 98.46% and 99.67 % respectively. We don’t generally budget for grant revenue, so the Municipal Planning Grant revenue of \$8,487 and VLCT grant of \$7,457 makes it appear significantly over budget.

If we assume that the Town has collected 50% of our *expected* tax revenues (50% of \$3,104,215), the overall percentage would be 51.59%. Therefore, we are on target with our revenues.

Town of Hardwick Revenue Summary			
Department	Budget	Actual	% Collected
Tax Revenues	\$3,104,215	\$5,421,349	174.64%
Office Revenues [Licenses, Recordings, etc.]	\$40,500	\$23,863	58.92%
Highway Revenues	\$149,254	\$94,145	63.08%
Police Revenues [Tickets, Grants, etc.]	\$31,800	\$27,104	85.23%
Grant Revenue - Other	\$400	\$15,945	3986.35%
Other Revenue [Misc, Interest, W/S Transfers]	\$278,400	\$146,502	52.62%
	\$3,604,569.00	\$5,728,907.78	158.93%

Expenses:

Overall, total expenses are at 53.45% when we would typically expect them to be at about 50%, so we are right on track with our budget. All VLCT insurances (worker's comp, PACIF and unemployment) have been paid for the remainder of the fiscal year. County taxes have been paid in full for the year and appropriations are being paid as people submit their requests.

Office is slightly over budget due to insurance, conferences/dues and especially computer services. We expect to need to at least double the computer services for next year's budget due to NEMRC, email accounts, IT services, monthly records room for online land records, etc.

Buildings are ahead of schedule primarily due to the insurance being paid through 6/30 already.

Fire Department is slightly ahead of schedule due to equipment repairs and increased fuel costs.

Police Department is ahead of schedule due to VLCT insurance, legal expenses, and COPS grant expenses (which are offset by revenues). Trails is slightly over, but with it being such a small budget overall, it's not a concern.

We are 3.45% over where we should be as of December 31, but insurances are paid through 6/30, so if we are diligent with spending, we may still be able to stay within the overall spending budget.

Town of Hardwick Expense Summary

Department	Budget	Actual	\$ (Remaining) or Over Budget	% Used
Office [Clerk/Manager/Supplies, Etc.]	\$481,844	\$271,608	(\$210,236)	56.37%
Other Payroll [Stipend employees, etc.]	\$65,007	\$30,563	(\$34,444)	47.02%
Buildings	\$56,297	\$32,065	(\$24,232)	56.96%
Police Department	\$825,884	\$495,587	(\$330,297)	60.01%
Fire Department	\$52,942	\$29,122	(\$23,820)	55.01%
Highway Department	\$963,516	\$491,193	(\$472,323)	50.98%
Rescue Squad	\$71,264	\$0	(\$71,264)	0.00%
Appropriations	\$39,761	\$15,400	(\$24,361)	38.73%
County Taxes	\$23,200	\$23,603	\$403	101.74%
Line Items	\$993,733	\$522,931	(\$470,802)	52.62%
Recreation	\$22,375	\$9,712	(\$12,663)	43.41%
Trails	\$8,748	\$5,006	(\$3,742)	57.22%
	\$3,604,571.00	\$1,926,789.66	-\$1,677,781.34	53.45%



Town of Hardwick
Office of the Town Manager
P.O. Box 523
Hardwick, Vermont 05843

Phone: (802) 472-6120 • E-mail: amanda.fecteau@hardwickvt.gov • Fax: (802) 472-3793

February 2, 2023

Re: New Road Name

To the Hardwick Select Board members,

When three or more property owners share a driveway, it is encouraged to turn that driveway into a road and have all owners agree on a road name.

It has recently come to my attention that there are four homeowners that live off Hopkins Hill Road that share the same driveway. I wrote each homeowner a letter on December 6, 2022 saying that I needed to turn their driveway into a private road name. I also stated that I would appreciate suggestions to bring to the board. After some discussion, the Town Manager's Office received a proposed name yesterday, February 1, 2023. The proposed name is **Sweetgrass Lane Pvt.** I have been in communication with the state, and they have approved of that name.

I am happy to discuss this further if you have any questions.

Sincerely,
Amanda Fecteau