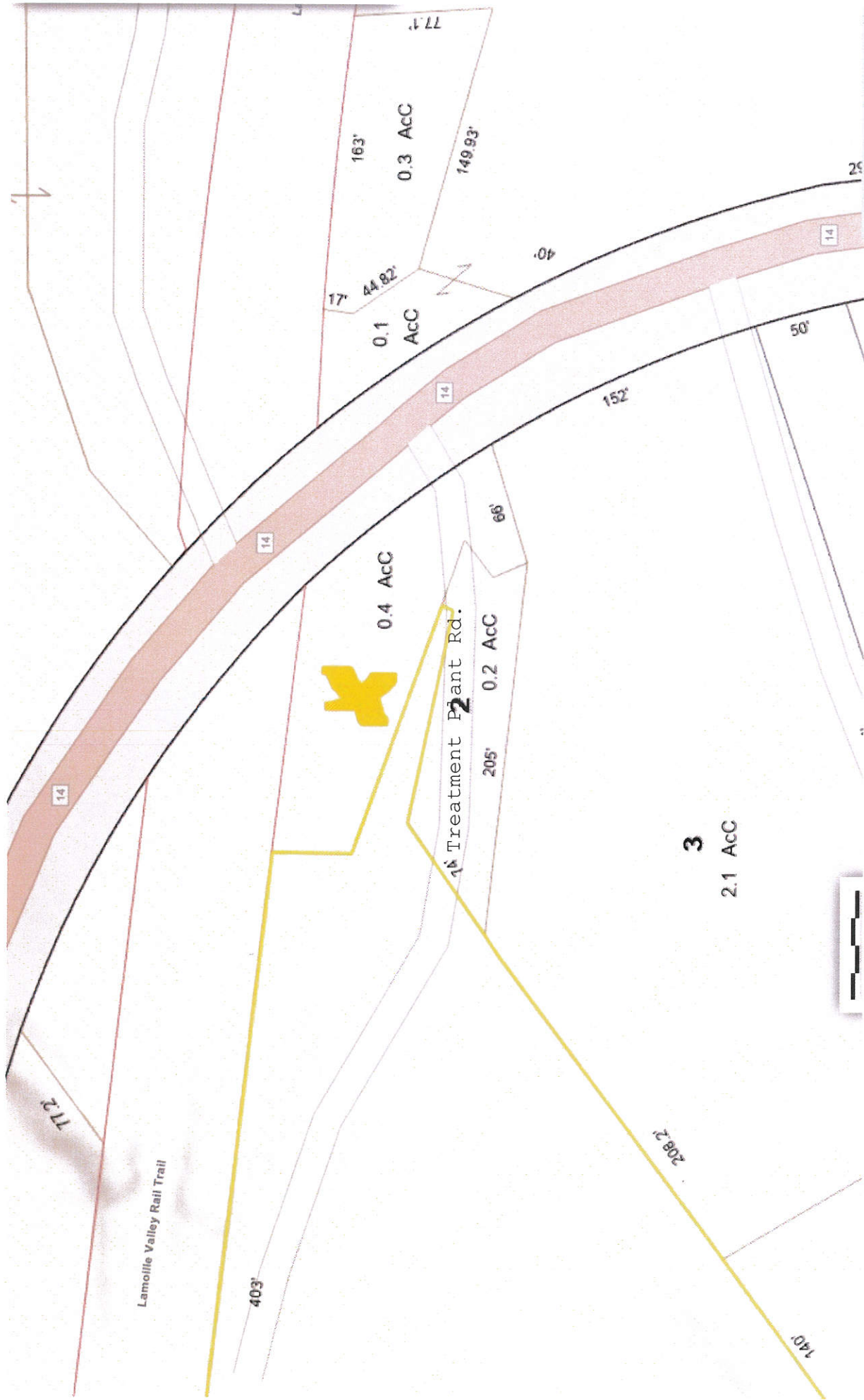


### Manager's Report

- Downtown Designation application is complete. Members of the Town and Downtown Partnership will travel to Montpelier on Monday to attend State Board meeting.
- Attended a monthly LVRT Regional Council meeting to discuss protentional issues surrounding the LVRT as we move forward with public use of the trail. The RPC is finalizing the grant agreement with the state to start with the scoping study for local amenities, which should begin by the early fall.
- Two new high efficiency hybrid hot water heaters were installed in the Public Safety Building and Memorial Building partially paid for by a grant from Hardwick Electric in partnership with Efficiency VT.
- Work began on the nitrogen generator system for the Memorial Building sprinkler system.
- The board had previously authorized me to spend no more than \$14,000.00 on network hardware. As we finalized the purchase, our consultant removed a few items and added a few other items bring the total to 14,948.00. Can the board increase the request by 1,000.00 dollars?

DWU

01/19/2023



WARNING

The legal voters of the Town of Hardwick, Vermont, are hereby notified and warned to meet at the Hardwick Elementary School (135 South Main Street) in the Town of Hardwick on Tuesday, March 7, 2023, between the hours of nine o'clock (9:00) in the forenoon (a.m.), at which time the polls will open, and seven o'clock (7:00) in the afternoon (p.m.), at which time the polls will close, to vote by Australian ballot upon the following Article of business:

ARTICLE I

Shall general obligation bonds or notes in an amount not to exceed Five Hundred Thousand Dollars (\$500,000), subject to reduction by the application of federal and state grants-in-aid, and reserve funds for the purpose of financing the cost of acquisition of a gravel pit in the Town of Greensboro, the cost of such acquisition being Five Hundred Thousand Dollars (\$500,000)?

The legal voters of the Town of Hardwick are further notified that voter qualification, registration and absentee voting relative to said special meeting shall be as provided in Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

The legal voters of the Town of Hardwick are further warned and notified that an informational meeting will be held for the purpose of explaining the subject proposed improvements and the financing thereof on March 02, 2023 at 5:30 pm at 3<sup>rd</sup> Floor of Memorial Building, 20 Church Street, Town of Hardwick.

Adopted and approved at a regular meeting of the Selectboard of the Town of Hardwick duly called, noticed and held on January 19, 2023. Received for record and recorded in the records of the Town of Hardwick on January 20, 2023.

ATTEST:

\_\_\_\_\_  
Tonia Chase  
Town Clerk

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Selectboard



Town of Hardwick  
Office of the Town Manager  
P.O. Box 523  
Hardwick, Vermont 05843

Phone: (802) 472-6120 • E-mail: amanda.fecteau@hardwickvt.gov • Fax: (802) 472-3793

January 18, 2023

Re: New Road Name

To the Hardwick Select Board members,

When three or more property owners share a driveway, it is encouraged to turn that driveway into a road and have all owners agree on a road name.

It has recently come to my attention that there are four homeowners that live off Hopkins Hill Road that share the same driveway. I wrote each homeowner a letter on December 6, 2022 saying that I needed to turn their driveway into a private road name. I also stated that I would appreciate suggestions to bring to the board for the January 5, 2023 meeting. There was email exchange from one of the homeowners asking that we table this item, as it was originally on the agenda. The email stated that they needed more time to discuss. None of the homeowners have since come forward to present any suggestions, so I'm asking the board to pick a name.

Here are four suggestions that have already been approved by the state:

Hopkins Hill Road Extension  
Lew Smith Sauer Drive  
Nichols Ledge View  
South Meadow Lane

If the board approves on one of the four names, we can have a motion for Thursday night. If the board would like to go with another name, then I will have to get it approved with the state and then I would need an official approval at the February 2, 2023 Select Board meeting.

I am happy to discuss this further if you have any questions.

Sincerely,

Amanda Fecteau

Hardwick Town Manager Office  
Hardwick Town Clerk  
Hardwick Public Works Director

David Upson Jr.  
Tonia Chase  
Tom Fadden

(802) 472-6120  
(802) 472-5971  
(802) 472-6029

**2023-2024 HARDWICK TOWN BUDGET**

*Projected Revenues*

	<u>ACTUAL</u> <u>2021-2022</u>	<u>BUDGET</u> <u>2022-2023</u>	<u>PROPOSED</u> <u>2023-2024</u>	<u>\$</u> <u>DIFF.</u>	<u>%</u> <u>DIFF.</u>
School Tax Admin Fee	\$6,602	\$6,500	\$6,900	\$400	6.15%
PILOT	\$79,605	\$160,668	\$161,433	\$765	0.48%
Current Use Hold Harm	\$173,193	\$173,016	\$174,020	\$1,004	0.58%
Delinquent Charges	\$27,001	\$27,000	\$27,000	\$0	0.00%
Trailer Lease Revenue	\$2,722	\$0	\$0	\$0	0.00%
Tax Sale Interest	\$271	\$600	\$300	(\$300)	-50.00%
Zoning Permits	\$3,580	\$3,000	\$3,000	\$0	0.00%
Licenses and Fees	\$2,959	\$3,000	\$3,000	\$0	0.00%
Recording Fees	\$24,980	\$26,000	\$26,000	\$0	0.00%
Dog Licenses	\$1,505	\$2,000	\$1,500	(\$500)	-25.00%
DMV Fees	\$309	\$500	\$350	(\$150)	-30.00%
State Highway Aid	\$165,773	\$149,254	\$149,254	\$0	0.00%
Grant-in-Aid Revenue	\$20,340	\$0	\$31,000	\$31,000	100.00%
Copying Fees	\$10,158	\$6,000	\$10,000	\$4,000	66.67%
COPS Grant	\$4,433	\$20,000	\$0	(\$20,000)	-100.00%
Hardwick PD Ticket Rev	\$6,499	\$8,500	\$9,000	\$500	5.88%
PD SIU Revenue	\$1,670	\$0	\$5,000	\$5,000	100.00%
Outside Services-PD	\$772	\$500	\$1,000	\$500	100.00%
Sale of Equipment/Vehicles	\$764	\$0	\$0	\$0	0.00%
Interest on Investments	\$3,014	\$7,000	\$4,000	(\$3,000)	-42.86%
Miscellaneous Revenue	\$1,230	\$500	\$750	\$250	50.00%
Insurance Payout	\$6,013	\$0	\$0	\$0	0.00%
Water Transfer	\$138,746	\$140,883	\$141,671	\$788	0.56%
Sewer Transfer	\$138,746	\$128,917	\$128,550	(\$367)	-0.28%
ARPA One-time Funds	\$0	\$0	\$9,929	\$9,929	100.00%
Fireworks Donations	\$2,060	\$1,000	\$0	(\$1,000)	-100.00%
Room Rent	\$25	\$100	\$50	(\$50)	-50.00%
Restricted Donations	\$775	\$0	\$0	\$0	0.00%
PD Vest Grant	\$489	\$800	\$850	\$50	6.25%
State Highway Safety Grants	\$337	\$2,000	\$6,000	\$4,000	200.00%
Misc. Grants	\$10,488	\$0	\$0	\$0	0.00%
VLCT Grant	\$0	\$0	\$0	\$0	0.00%
Green Up Day Grant	\$395	\$400	\$400	\$0	0.00%
<b>Total Revenues</b>	<b>\$835,454</b>	<b>\$868,139</b>	<b>\$900,957</b>	<b>\$32,818</b>	<b>3.78%</b>
<b>Total Budget</b>	<b>\$3,310,090</b>	<b>\$3,564,809</b>	<b>\$3,736,029</b>	<b>\$171,219</b>	<b>4.80%</b>
<b>Property Taxes</b>	<b>\$2,474,635</b>	<b>\$2,696,670</b>	<b>\$2,835,072</b>	<b>\$138,402</b>	<b>5.13%</b>

*Budget Summary*

Highway/Garage	\$ 870,162	\$ 952,016	\$ 1,072,644	\$ 120,628	12.67%
Police Department	\$ 774,421	\$ 825,884	\$ 854,451	\$ 28,567	3.46%
Office Expenses	\$ 463,053	\$ 481,844	\$ 537,236	\$ 55,392	11.50%
Payroll (Part-time & Elected)	\$ 43,234	\$ 65,007	\$ 75,983	\$ 10,976	16.88%
Fire Department	\$ 44,912	\$ 40,842	\$ 45,409	\$ 4,567	11.18%
Line Items	\$ 940,827	\$ 1,119,320	\$ 1,050,791	\$ (68,529)	-6.12%
Buildings	\$ 83,057	\$ 79,897	\$ 99,516	\$ 19,619	24.55%
<b>Total Budget</b>	<b>\$ 3,219,667</b>	<b>\$ 3,564,809</b>	<b>\$ 3,736,029</b>	<b>\$ 171,219</b>	<b>4.80%</b>



**2023-2024 HARDWICK TOWN BUDGET**

***Highway Department***

	<u>ACTUAL</u> <u>2021-2022</u>	<u>BUDGET</u> <u>2022-2023</u>	<u>PROPOSED</u> <u>2023-2024</u>	<u>\$</u> <u>DIFF.</u>	<u>%</u> <u>DIFF.</u>
Public Works Payroll	\$293,666	\$310,798	\$357,290	\$46,492	14.96%
Overtime	\$17,218	\$29,000	\$32,000	\$3,000	10.34%
Sewer Operator	\$280	\$500	\$500	\$0	0.00%
Social Security Expense	\$21,901	\$23,786	\$27,250	\$3,464	14.56%
Workers' Compensation	\$18,161	\$21,500	\$20,000	(\$1,500)	-6.98%
Unemployment Insurance	\$607	\$650	\$750	\$100	15.38%
VLCT/PACIF	\$10,886	\$10,800	\$14,900	\$4,100	37.96%
Health Insurance	\$122,165	\$131,011	\$139,952	\$8,941	6.82%
Dental/Vision/Life/Disability	\$8,434	\$8,434	\$8,124	(\$310)	-3.68%
Retirement Expense	\$20,920	\$22,936	\$26,277	\$3,341	14.57%
Operating Expense/Supplies	\$16,062	\$19,000	\$18,000	(\$1,000)	-5.26%
Permits/Fees	\$4,196	\$5,000	\$4,300	(\$700)	-14.00%
Telephone/Internet	\$1,393	\$1,500	\$1,500	\$0	0.00%
Culverts	\$2,822	\$4,000	\$8,000	\$4,000	100.00%
Grant-in-Aid Expense	\$6,804	\$0	\$6,200	\$6,200	100.00%
Uniforms	\$5,275	\$6,000	\$5,800	(\$200)	-3.33%
Line Painting/Crosswalks	\$590	\$1,500	\$1,000	(\$500)	-33.33%
Road Signs	\$3,626	\$1,000	\$1,500	\$500	50.00%
Streetscape Maintenance	\$521	\$1,000	\$700	(\$300)	-30.00%
Storm Drains	\$2,085	\$1,000	\$2,000	\$1,000	100.00%
Safety/Training	\$1,451	\$1,500	\$1,500	\$0	0.00%
Equipment Expense	\$54,501	\$60,000	\$65,000	\$5,000	8.33%
Gasoline Fuel	\$4,145	\$3,000	\$5,500	\$2,500	83.33%
Diesel Fuel	\$41,861	\$45,000	\$95,000	\$50,000	111.11%
Gravel	\$46,000	\$60,000	\$60,000	\$0	0.00%
Ditch Stone	\$4,409	\$5,000	\$5,000	\$0	0.00%
Hydroseeding	\$0	\$2,500	\$2,000	(\$500)	-20.00%
Mud Season Material	\$28,168	\$6,000	\$6,000	\$0	0.00%
Chloride	\$17,225	\$20,000	\$17,000	(\$3,000)	-15.00%
E. Hardwick Sidewalks	\$599	\$600	\$600	\$0	0.00%
Contract Mowing	\$4,950	\$5,500	\$7,000	\$1,500	27.27%
Paving/Patching	\$4,336	\$4,000	\$4,500	\$500	12.50%
Brush Cutting	\$3,000	\$20,000	\$12,000	(\$8,000)	-40.00%
Downtown Beauty	\$2,216	\$1,000	\$1,500	\$500	50.00%
Street Sweeping	\$3,000	\$4,500	\$4,000	(\$500)	-11.11%
Winter Sand	\$22,413	\$29,000	\$10,000	(\$19,000)	-65.52%
Salt	\$74,277	\$85,000	\$100,000	\$15,000	17.65%
<b>Totals</b>	<b>\$870,162</b>	<b>\$952,016</b>	<b>\$1,072,644</b>	<b>\$120,628</b>	<b>12.67%</b>

**2023-2024 HARDWICK TOWN BUDGET**

*Office Expenses*

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>\$</u>	<u>%</u>
	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>DIFF</u>	<u>DIFF</u>
Town Manager's Office Payroll	\$171,776	\$192,430	\$219,918	\$27,488	14.28%
Town Clerk's Office Payroll	\$92,353	\$95,602	\$102,698	\$7,096	7.42%
Social Security Expense	\$19,406	\$20,162	\$22,583	\$2,421	12.01%
Workers' Compensation	\$952	\$1,200	\$1,200	\$0	0.00%
Unemployment Insurance	\$734	\$850	\$850	\$0	0.00%
VLCT/PACIF	\$1,723	\$1,850	\$3,075	\$1,225	66.22%
Health Insurance	\$100,711	\$112,589	\$116,441	\$3,852	3.42%
Dental/Vision/Life/Disability	\$5,740	\$6,169	\$6,544	\$375	6.08%
Retirement Expense	\$15,995	\$19,442	\$21,777	\$2,335	12.01%
Town Manager Supplies	\$5,305	\$5,000	\$5,000	\$0	0.00%
Town Clerk Supplies	\$3,906	\$3,500	\$3,500	\$0	0.00%
Town Report Expense	\$2,632	\$2,300	\$2,800	\$500	21.74%
Conferences/Dues/Mileage	\$2,175	\$500	\$1,000	\$500	100.00%
Tax Billing/Collection Exp.	\$1,558	\$1,500	\$1,500	\$0	0.00%
Telephone	\$3,389	\$3,500	\$3,600	\$100	2.86%
Advertising	\$2,847	\$1,000	\$1,750	\$750	75.00%
Copier	\$0	\$0	\$500	\$500	100.00%
Election Expense	\$3,337	\$1,000	\$1,000	\$0	0.00%
Computer Software/Services	\$6,089	\$5,750	\$12,500	\$6,750	117.39%
Misc Grant Expense	\$14,365	\$0	\$0	\$0	0.00%
Equipment Purchases	\$2,848	\$2,500	\$2,500	\$0	0.00%
Assessor Supplies	\$2,641	\$2,500	\$2,500	\$0	0.00%
Education/Training	\$263	\$500	\$1,000	\$500	100.00%
Zoning Supplies	\$2,309	\$2,000	\$3,000	\$1,000	50.00%
<b>Totals</b>	<b>\$463,053</b>	<b>\$481,844</b>	<b>\$537,236</b>	<b>\$55,392</b>	<b>11.50%</b>

*Other Payroll*

Public Official's Liability	\$2,973	\$3,500	\$3,900	\$400	11.43%
Lister's Salary	\$1,455	\$0	\$0	\$0	0.00%
Election Officials	\$0	\$500	\$500	\$0	0.00%
Zoning Administrator	\$23,272	\$26,000	\$28,522	\$2,522	9.70%
Planning/DRB Board	\$1,925	\$2,400	\$2,000	(\$400)	-16.67%
Board of Civil Authority	\$0	\$25	\$25	\$0	0.00%
Moderator	\$50	\$50	\$50	\$0	0.00%
Select Board	\$5,000	\$5,000	\$5,000	\$0	0.00%
Energy Coordinator	\$50	\$50	\$50	\$0	0.00%
Solid Waste Rep	\$150	\$150	\$150	\$0	0.00%
TEC - Conference Fees	\$40	\$100	\$100	\$0	0.00%
Town Service Officer	\$150	\$50	\$150	\$100	200.00%
Part Time Labor	\$0	\$500	\$500	\$0	0.00%
Health Officer	\$600	\$600	\$600	\$0	0.00%
Town Website Coordinator	\$600	\$600	\$600	\$0	0.00%
Comm. Dev. Coordinator	\$4,398	\$22,000	\$29,120	\$7,120	32.36%
Social Security Expense	\$2,570	\$3,482	\$4,716	\$1,234	35.43%
<b>Totals</b>	<b>\$43,234</b>	<b>\$65,007</b>	<b>\$75,983</b>	<b>\$10,976</b>	<b>16.88%</b>

\*discuss