

treatment and disposal of industrial waste under such terms as may be agreed upon by the Board and the generator of such waste.

Section 11. Except as hereinafter provided, it shall be unlawful to construct or maintain any privy, privy vault, septic tank, cesspool, or other facility intended or used for the disposal of sewage.

Section 12. The owner of any structure used for human occupancy, employment, recreation or any other purposes, and situated on a parcel abutting on any street, alley or right of way in which there is a public sewer main, shall, if any part of the foundation wall of the structure is within three hundred feet (300') of the sewer main, connect all wastewater outlets (not to include storm water) from such structure to the public sewer main as follows:

a) Within two (2) years from the date the town sewer main becomes operational.

b) Notwithstanding (a) above, within 90 days of written notice from the Town to do so sent registered or certified mail, if the discharge of waste from the structure is or becomes a pollution source, directly or indirectly, to the waters of the state, or a health hazard.

c) Prior to any occupancy or use, in the case of a structure constructed after adoption of this Ordinance.

Section 13. The Board of Selectmen may waive the requirement of Section 12 if the owner provides evidence of a satisfactory perk test and the Board of Selectmen determines that it is an appropriate action taking into consideration hardships such as, but not limited to:

(a) Severe construction limitations or excessive construction cost, or

(b) Unusual lot characteristics.

ARTICLE IV Powers and Authority of Inspectors

Section 1. During normal working hours and after having requested and obtaining permission to do so from the owner or occupant, the Treatment Plant Operator and other duly authorized employees of the Town bearing proper credentials and identification shall be permitted to enter all properties for the purposes of inspection, observation, measurement, sampling, and testing in accordance with the provisions of this ordinance. The Treatment Plant Operator shall have authority to inquire into any processes including metallurgical, chemical, oil, refining, ceramic, paper or other industries beyond that point having a direct bearing in the kind and source of discharge to the sewers or waterways or facilities for wastes treatment.

Section 2. While performing the necessary work on private properties referred to in Article IV, Section 1 above, the Treatment Plant Operator and/or duly authorized employee of the Town shall observe all safety rules applicable to the premises

Date of Completion	Connect Early Adopters (above) within the Hardwick Community Collaboration Hub* (software).	
1/5/2023	2-3 days	Software setup & implementation
1/8/2023	2+ meets	Software onboarding & training
1/10/2023	In-person	Complete reaching out to Early Adopters (10 - 12 organizations, plus individuals)
1/14/2023	Phone/email	Confirm with Early Adopters and schedule kick-off meeting
1/15/2023	email	Conduct 'Umbrella' Survey to prepare for group discussions for Physical & Virtual Spaces
1/31/2023	2+ meetings	Kick-off meeting — shared visioning and purpose — wishes, fears, and frustrations.
2/14/2023	2-3 meetings	Individual visioning and purpose session(s) — where's YOUR win-win-win?
2/28/2023	1-2 meetings	Sharing and shaping of visions into initial software rollout and first use cases.
3/10/2023	1 day	Configure software to users' specifications per feedback

Est. 60 hours @ \$50 \$3,000 Fixed Cost. We know we'll go over and you won't. :)

DOC Prepare The Community Center for Early Adopter use

Update Costs	\$1,500	Construction costs
	\$500	Paint & supplies
	\$3,000	Furniture

Est. 26 hours @ \$50 \$1,300 Design, planning, purchasing & coordinating (attending Early Adopter meetings)
 Coordination with Seniors to ensure inclusivity.

*Free labor is being supplied by HS students. (yay!)
 3/31/2023 **\$6,300** Labor is fixed cost. Out-of-pocket expenses billed at cost — not to exceed estimate.

DOC Prepare Initial Volunteer Opportunity at Community Center per Early Adopter input

2/14/2023	Above meetings	Coordination of early adopter 'must have' & more ideas
2/28/2023	In-person	Coordination with Town Emergency Responders (TER)s
3/14/2023	Task	Scheduling volunteer shifts & training sessions
3/31/2023	TBD per TERs	Coordinated training preparation

Est. 30 hours @ \$50 \$1,500 Fixed Cost

\$5,800	Labor Costs for 3 months (\$1,933/mo)
\$5,000	Estimated Out-of-Pocket Expenses
\$10,800	Total Phase 1 Expenses (Not to Exceed)

For questions: please email upsonjessie@gmail.com.

FY2024 Estimated Tax Rate based on Proposed FY2024 Budget and Impact on a \$100,000 home

FY2024 Estimated Tax Rate

FY 2024 Proposed Property Tax		\$2,825,044.70
Estimated Grand List July 1, 2022		\$193,109,700.00
FY 2024 Estimated Tax rate		\$0.01463
	Value per \$100	\$1.4629
FY2023 Municipal Tax rate		\$0.013264
	Value per \$100	\$1.3264

Impact on a \$100,000 home

Estimated FY2024 municipal tax liability on a \$100,000 home		\$1,462.92
FY2023 tax liability on a \$100,000 home		\$1,326.40
Increase (decrease) in FY2024 before appropriations		\$136.52

Impact of Appropriations on a \$100,000 home

	Without	With
Estimated value of Appropriations	\$0.00	\$44,361.00
Proposed Property Taxes	\$2,825,044.70	\$2,869,405.70
<i>Fund Balance Contribution to Offset Tax Rate Increase</i>	(\$125,000.00)	(\$125,000.00)
Proposed Taxes to be Collected after Offset	2,700,044.70	2,744,405.70
FY2024 Estimated Tax rate	0.01398	0.01421
	Value per \$100	\$1.40
		\$1.42
Estimated FY2024 municipal tax liability on a \$100,000 home	\$1,398.19	\$1,421.16
Increase (decrease) in FY2024 on a \$100,000 home	\$71.79	\$94.76

Estimated increase in Tax Rate reflected in actual dollars/100

\$0.0718

\$0.0948

Percent Increase (decrease) in Property Tax rate from FY2023 to FY2024

5.41%

7.14%

2023-2024 HARDWICK TOWN BUDGET

Projected Revenues

	<u>ACTUAL</u> <u>2021-2022</u>	<u>BUDGET</u> <u>2022-2023</u>	<u>PROPOSED</u> <u>2023-2024</u>	<u>\$</u> <u>DIFF.</u>	<u>%</u> <u>DIFF.</u>
School Tax Admin Fee	\$6,602	\$6,500	\$6,900	\$400	6.15%
PILOT	\$79,605	\$160,668	\$161,433	\$765	0.48%
Current Use Hold Harm	\$173,193	\$173,016	\$174,020	\$1,004	0.58%
Delinquent Charges	\$27,001	\$27,000	\$27,000	\$0	0.00%
Trailer Lease Revenue	\$2,722	\$0	\$0	\$0	0.00%
Tax Sale Interest	\$271	\$600	\$300	(\$300)	-50.00%
Zoning Permits	\$3,580	\$3,000	\$3,000	\$0	0.00%
Licenses and Fees	\$2,959	\$3,000	\$3,000	\$0	0.00%
Recording Fees	\$24,980	\$26,000	\$26,000	\$0	0.00%
Dog Licenses	\$1,505	\$2,000	\$1,500	(\$500)	-25.00%
DMV Fees	\$309	\$500	\$350	(\$150)	-30.00%
State Highway Aid	\$165,773	\$149,254	\$149,254	\$0	0.00%
Grant-in-Aid Revenue	\$20,340	\$0	\$31,000	\$31,000	100.00%
Copying Fees	\$10,158	\$6,000	\$9,000	\$3,000	50.00%
COPS Grant	\$4,433	\$20,000	\$0	(\$20,000)	-100.00%
Hardwick PD Ticket Rev	\$6,499	\$8,500	\$8,500	\$0	0.00%
PD SIU Revenue	\$1,670	\$0	\$5,000	\$5,000	100.00%
Outside Services-PD	\$772	\$500	\$1,000	\$500	100.00%
Sale of Equipment/Vehicles	\$764	\$0	\$0	\$0	0.00%
Interest on Investments	\$3,014	\$7,000	\$4,000	(\$3,000)	-42.86%
Miscellaneous Revenue	\$1,230	\$500	\$750	\$250	50.00%
Insurance Payout	\$6,013	\$0	\$0	\$0	0.00%
Water Transfer	\$138,746	\$140,883	\$149,244	\$8,361	5.93%
Sewer Transfer	\$138,746	\$128,917	\$122,999	(\$5,918)	-4.59%
Fireworks Donations	\$2,060	\$1,000	\$0	(\$1,000)	-100.00%
Room Rent	\$25	\$100	\$50	(\$50)	-50.00%
Restricted Donations	\$775	\$0	\$0	\$0	0.00%
PD Vest Grant	\$489	\$800	\$850	\$50	6.25%
State Highway Safety Grants	\$337	\$2,000	\$6,000	\$4,000	200.00%
Misc. Grants	\$10,488	\$0	\$0	\$0	0.00%
VLCT Grant	\$0	\$0	\$0	\$0	0.00%
Green Up Day Grant	\$395	\$400	\$400	\$0	0.00%
Total Revenues	\$835,454	\$868,139	\$891,549	\$23,410	2.70%
Total Budget	\$3,310,090	\$3,564,808	\$3,716,594	\$151,786	4.26%
Property Taxes	\$2,474,635	\$2,696,670	\$2,825,045	\$128,375	4.76%

Budget Summary

Highway/Garage	\$ 870,162	\$ 952,016	\$ 1,063,554	\$ 111,537.98	11.72%
Police Department	\$ 774,421	\$ 825,884	\$ 847,593	\$ 21,708.56	2.63%
Office Expenses	\$ 463,053	\$ 481,844	\$ 537,236	\$ 55,392.33	11.50%
Payroll (Part-time & Elected)	\$ 43,234	\$ 65,007	\$ 76,197	\$ 11,189.69	17.21%
Fire Department	\$ 44,912	\$ 40,842	\$ 45,304	\$ 4,462.08	10.93%
Line Items	\$ 940,827	\$ 1,119,320	\$ 1,047,495	\$ (71,825.25)	-6.42%
Buildings	\$ 83,057	\$ 79,897	\$ 99,216	\$ 19,318.58	24.18%
Total Budget	\$ 3,219,667	\$ 3,564,809	\$ 3,716,594	\$ 151,783.97	4.26%

2023-2024 HARDWICK TOWN BUDGET

Highway Department

	<u>ACTUAL</u> <u>2021-2022</u>	<u>BUDGET</u> <u>2022-2023</u>	<u>PROPOSED</u> <u>2023-2024</u>	<u>\$</u> <u>DIFF.</u>	<u>%</u> <u>DIFF.</u>
Public Works Payroll	\$293,666	\$310,798	\$361,090	\$50,292	16.18%
Overtime	\$17,218	\$29,000	\$29,000	\$0	0.00%
Sewer Operator	\$280	\$500	\$500	\$0	0.00%
Social Security Expense	\$21,901	\$23,786	\$27,306	\$3,520	14.80%
Workers' Compensation	\$18,161	\$21,500	\$20,000	(\$1,500)	-6.98%
Unemployment Insurance	\$607	\$650	\$750	\$100	15.38%
VLCT/PACIF	\$10,886	\$10,800	\$14,900	\$4,100	37.96%
Health Insurance	\$122,165	\$131,011	\$139,952	\$8,941	6.82%
Dental/Vision/Life/Disability	\$8,434	\$8,434	\$8,124	(\$310)	-3.68%
Retirement Expense	\$20,920	\$22,936	\$26,331	\$3,395	14.80%
Operating Expense/Supplies	\$16,062	\$19,000	\$18,000	(\$1,000)	-5.26%
Permits/Fees	\$4,196	\$5,000	\$4,300	(\$700)	-14.00%
Telephone/Internet	\$1,393	\$1,500	\$1,500	\$0	0.00%
Culverts	\$2,822	\$4,000	\$8,000	\$4,000	100.00%
Grant-in-Aid Expense	\$6,804	\$0	\$6,200	\$6,200	100.00%
Uniforms	\$5,275	\$6,000	\$5,800	(\$200)	-3.33%
Line Painting/Crosswalks	\$590	\$1,500	\$1,000	(\$500)	-33.33%
Road Signs	\$3,626	\$1,000	\$1,500	\$500	50.00%
Streetscape Maintenance	\$521	\$1,000	\$700	(\$300)	-30.00%
Storm Drains	\$2,085	\$1,000	\$2,000	\$1,000	100.00%
Safety/Training	\$1,451	\$1,500	\$1,500	\$0	0.00%
Equipment Expense	\$54,501	\$60,000	\$65,000	\$5,000	8.33%
Gasoline Fuel	\$4,145	\$3,000	\$5,500	\$2,500	83.33%
Diesel Fuel	\$41,861	\$45,000	\$95,000	\$50,000	111.11%
Gravel	\$46,000	\$60,000	\$60,000	\$0	0.00%
Ditch Stone	\$4,409	\$5,000	\$5,000	\$0	0.00%
Hydroseeding	\$0	\$2,500	\$2,000	(\$500)	-20.00%
Mud Season Material	\$28,168	\$6,000	\$6,000	\$0	0.00%
Chloride	\$17,225	\$20,000	\$17,000	(\$3,000)	-15.00%
E. Hardwick Sidewalks	\$599	\$600	\$600	\$0	0.00%
Contract Mowing	\$4,950	\$5,500	\$7,000	\$1,500	27.27%
Paving/Patching	\$4,336	\$4,000	\$4,500	\$500	12.50%
Brush Cutting	\$3,000	\$20,000	\$12,000	(\$8,000)	-40.00%
Guardrails	\$0	\$0	\$0	\$0	0.00%
Downtown Beauty	\$2,216	\$1,000	\$1,500	\$500	50.00%
Street Sweeping	\$3,000	\$4,500	\$4,000	(\$500)	-11.11%
Winter Sand	\$22,413	\$29,000	\$0	(\$29,000)	-100.00%
Salt	\$74,277	\$85,000	\$100,000	\$15,000	17.65%
Totals	\$870,162	\$952,016	\$1,063,554	\$111,538	11.72%

2023-2024 HARDWICK TOWN BUDGET

Office Expenses

	<u>ACTUAL</u> <u>2021-2022</u>	<u>BUDGET</u> <u>2022-2023</u>	<u>PROPOSED</u> <u>2023-2024</u>	<u>\$</u> <u>DIFF</u>	<u>%</u> <u>DIFF</u>
Town Manager's Office Payroll	\$171,776	\$192,430	\$219,918	\$27,488	14.28%
Town Clerk's Office Payroll	\$92,353	\$95,602	\$102,698	\$7,096	7.42%
Social Security Expense	\$19,406	\$20,162	\$22,583	\$2,421	12.01%
Workers' Compensation	\$952	\$1,200	\$1,200	\$0	0.00%
Unemployment Insurance	\$734	\$850	\$850	\$0	0.00%
VLCT/PACIF	\$1,723	\$1,850	\$3,075	\$1,225	66.22%
Health Insurance	\$100,711	\$112,589	\$116,441	\$3,852	3.42%
Dental/Vision/Life/Disability	\$5,740	\$6,169	\$6,544	\$375	6.08%
Retirement Expense	\$15,995	\$19,442	\$21,777	\$2,335	12.01%
Town Manager Supplies	\$5,305	\$5,000	\$5,000	\$0	0.00%
Town Clerk Supplies	\$3,906	\$3,500	\$3,500	\$0	0.00%
Town Report Expense	\$2,632	\$2,300	\$2,800	\$500	21.74%
Conferences/Dues/Mileage	\$2,175	\$500	\$1,000	\$500	100.00%
Tax Billing/Collection Exp.	\$1,558	\$1,500	\$1,500	\$0	0.00%
Telephone	\$3,389	\$3,500	\$3,600	\$100	2.86%
Advertising	\$2,847	\$1,000	\$1,750	\$750	75.00%
Copier	\$0	\$0	\$500	\$500	100.00%
Election Expense	\$3,337	\$1,000	\$1,000	\$0	0.00%
Computer Software/Services	\$6,089	\$5,750	\$12,500	\$6,750	117.39%
Misc Grant Expense	\$14,365	\$0	\$0	\$0	0.00%
Equipment Purchases	\$2,848	\$2,500	\$2,500	\$0	0.00%
Assessor Supplies	\$2,641	\$2,500	\$2,500	\$0	0.00%
Education/Training	\$263	\$500	\$1,000	\$500	100.00%
Zoning Supplies	\$2,309	\$2,000	\$3,000	\$1,000	50.00%
Totals	\$463,053	\$481,844	\$537,236	\$55,392	11.50%

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Payroll (Part-Time and Elected)

Public Official's Liability	\$2,973	\$3,500	\$3,900	\$400	11.43%
Lister's Salary	\$1,455	\$0	\$0	\$0	0.00%
Election Officials	\$0	\$500	\$500	\$0	0.00%
Zoning Administrator	\$23,272	\$26,000	\$28,522	\$2,522	9.70%
Planning/DRB Board	\$1,925	\$2,400	\$2,000	(\$400)	-16.67%
Board of Civil Authority	\$0	\$25	\$25	\$0	0.00%
Moderator	\$50	\$50	\$50	\$0	0.00%
Select Board	\$5,000	\$5,000	\$5,000	\$0	0.00%
Energy Coordinator	\$50	\$50	\$50	\$0	0.00%
Solid Waste Rep	\$150	\$150	\$150	\$0	0.00%
TEC - Conference Fees	\$40	\$100	\$100	\$0	0.00%
Town Service Officer	\$150	\$50	\$150	\$100	200.00%
Part Time Labor	\$0	\$500	\$500	\$0	0.00%
Health Officer	\$600	\$600	\$600	\$0	0.00%
Town Website Coordinator	\$600	\$600	\$800	\$200	33.33%
Comm. Dev. Coordinator	\$4,398	\$22,000	\$29,120	\$7,120	32.36%
Social Security Expense	\$2,570	\$3,482	\$4,730	\$1,248	35.83%
Totals	\$43,234	\$65,007	\$76,197	\$11,190	17.21%

2023-2024 HARDWICK TOWN BUDGET

Police Department

	<u>ACTUAL</u> <u>2021-2022</u>	<u>BUDGET</u> <u>2022-2023</u>	<u>PROPOSED</u> <u>2023-2024</u>	<u>\$</u> <u>DIFF</u>	<u>%</u> <u>DIFF</u>
Police Payroll	\$371,775	\$438,124	\$374,302	(\$63,822)	-14.57%
Overtime	\$64,457	\$50,338	\$57,398	\$7,060	14.02%
Part-Time Officers	\$56,835	\$20,000	\$115,200	\$95,200	476.00%
Social Security Expense	\$38,746	\$35,592	\$38,283	\$2,691	7.56%
Workers' Compensation	\$28,816	\$34,500	\$34,800	\$300	0.87%
Unemployment Insurance	\$958	\$1,200	\$1,200	\$0	0.00%
VLCT/PACIF	\$16,433	\$16,900	\$23,700	\$6,800	40.24%
Health Insurance	\$32,299	\$54,181	\$54,726	\$545	1.01%
Dental/Vision/Life/Disability	\$1,704	\$1,704	\$4,104	\$2,400	140.85%
Retirement Expense	\$38,111	\$56,662	\$45,837	(\$10,825)	-19.10%
Supplies	\$7,672	\$7,000	\$7,000	\$0	0.00%
Training	\$1,620	\$5,000	\$4,000	(\$1,000)	-20.00%
Memberships	\$180	\$500	\$350	(\$150)	-30.00%
Legal Expenses	\$5,565	\$1,000	\$1,500	\$500	50.00%
Internet Communications	\$2,844	\$3,500	\$3,000	(\$500)	-14.29%
Dispatch Services	\$27,566	\$28,332	\$30,344	\$2,012	7.10%
Telephone	\$3,757	\$3,500	\$3,500	\$0	0.00%
Vehicle Maintenance	\$7,114	\$6,500	\$5,500	(\$1,000)	-15.38%
Advertising	\$746	\$400	\$400	\$0	0.00%
Radio Service	\$3,933	\$700	\$1,000	\$300	42.86%
Investigation Expense	\$8,246	\$1,000	\$1,500	\$500	50.00%
Uniforms (Cleaning)	\$516	\$750	\$750	\$0	0.00%
Uniform Purchases	\$1,991	\$4,500	\$3,500	(\$1,000)	-22.22%
Gasoline	\$10,691	\$11,000	\$15,000	\$4,000	36.36%
Tires	\$1,664	\$3,000	\$2,000	(\$1,000)	-33.33%
Education	\$0	\$500	\$500	\$0	0.00%
Equipment	\$8,166	\$6,500	\$5,500	(\$1,000)	-15.38%
Total PD Operating Exp.	\$742,408	\$792,884	\$834,893	\$42,010	5.30%
COPS Grant Officer	\$27,301	\$30,000	\$0	(\$30,000)	-100.00%
SIU Expense	\$720	\$0	\$5,000	\$5,000	100.00%
State Highway Safety Office Grant	\$201	\$2,000	\$6,000	\$4,000	200.00%
State Highway Equipment Grant	\$1,735	\$0	\$0	\$0	0.00%
Vest Grant	\$2,056	\$1,000	\$1,700	\$700	70.00%
Total Special PD Expenses	\$32,013	\$33,000	\$12,700	(\$20,300)	-61.52%
Total PD Expenses	\$774,421	\$825,884	\$847,593	\$21,710	2.63%

2023-2024 HARDWICK TOWN BUDGET

Buildings

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>\$</u>	<u>%</u>
	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>DIFF.</u>	<u>DIFF.</u>

Memorial Building

Custodial Services Expense	9,571	9,800	10,751	951	9.70%
Custodial S.S. Expense	662	702	700	(2)	-0.28%
VLCT/PACIF	2,476	2,600	3,275	675	25.96%
Operating Exp/Supplies	4,300	3,000	3,500	500	16.67%
Building Maint./Repair	4,103	2,000	3,000	1,000	50.00%
Utilities	4,457	5,100	5,037	(63)	-1.24%
Fuel Oil	8,236	9,000	13,000	4,000	44.44%
Elevator/Fire Alarm	2,054	2,000	2,500	500	25.00%
Generator	324	200	200	0	0.00%
Totals	36,185	34,402	41,963	7,561	21.98%

Public Safety Building

VLCT/PACIF	2,680	2,800	3,675	875	31.25%
Operating Expenses	1,560	1,000	1,500	500	50.00%
Building Maint./Repair	4,374	1,500	2,500	1,000	66.67%
Utilities	2,496	2,800	2,821	21	0.74%
Fuel Oil	4,768	4,500	7,500	3,000	66.67%
Custodial Services Expense	5,734	5,500	6,034	534	9.70%
Custodial Serv. S.S. Expense	432	385	500	115	29.87%
Totals	22,045	18,485	24,529	6,044	32.70%

Fire Station

VLCT/PACIF	3,023	2,500	3,300	800	32.00%
Utilities	2,191	2,600	2,476	(124)	-4.75%
Fuel Oil	6,904	6,000	9,500	3,500	58.33%
Building Maint./Repair	917	1,000	1,000	0	0.00%
Totals	13,036	12,100	16,276	4,176	34.52%

Highway Garage

Heating Fuel	4,148	5,500	5,500	0	0.00%
Building Maint./Repair	130	1,500	1,500	0	0.00%
Utilities - Garage	4,424	4,500	5,088	588	13.07%
Totals	8,702	11,500	12,088	588	5.11%