



Manager's Report

- Purchase and Sales agreement for the Gravel Pit is being drafted up.
- Continued negotiations with both bargaining units (Police and Public Works).
- Survey for the bridge and park closed with 103 responses. SE Group is preparing a cost estimate for Option #1.
- Tracy Martin (CDC) submitted the grant application for the feasibility study for moving the town garage and the fire department to Carey Road.
- The downtown paving project contract is coming to end. I have spoken with the project engineer and there are several punch list items that still need to be addressed. They are also aware of the paint at some of the crosswalks and other painted markings, which they will address in the spring.

DWU

12/01/22

Network Enhancement Options:

443 Technologies \$13,985

Exclusive Networks \$17,324

Ingram Micro \$18,308

2023-2024 HARDWICK TOWN BUDGET

Recreation Budget

	<u>ACTUAL</u> <u>2021-2022</u>	<u>BUDGET</u> <u>2022-2023</u>	<u>PROPOSED</u> <u>2023-2024</u>	<u>\$</u> <u>DIFF.</u>	<u>%</u> <u>DIFF.</u>
Rec Coordinator Salary	\$3,450	\$5,200	\$5,200	\$0	0.00%
Social Security/FICA	\$264	\$364	\$364	\$0	0.00%
VLCT Workers Comp/Insurance	\$142	\$250	\$175	(\$75)	-30.00%
VLCT Unemployment Insurance	\$40	\$60	\$60	\$0	0.00%
VLCT PACIF/Liability Insurance	\$74	\$100	\$100	\$0	0.00%
Youth Program: Soccer, Swim, Ski	\$9,875	\$9,801	\$9,801	\$0	0.00%
Mileage	\$0	\$100	\$100	\$0	0.00%
Community Programming	\$4,000	\$5,000	\$7,000	\$0	100.00%
Holiday Programs	\$839	\$0	\$0	\$0	100.00%
Green-Up Day	\$395	\$0	\$0	\$0	100.00%
Senior Programming	\$0	\$0	\$0	\$0	100.00%
Supplies and Advertising	\$0	\$500	\$500	\$0	0.00%
Transfer to Capital	\$0	\$0	\$0	\$0	0.00%
Maintenance	\$987	\$1,000	\$1,000	\$0	0.00%
Training	\$0	\$0	\$0	\$0	0.00%
Sports Programming	\$0	\$0	\$0	\$0	0.00%
Total Expenses	\$20,067	\$22,375	\$24,300	\$1,926	8.61%

2023-2024 HARDWICK TOWN BUDGET

Buildings

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>\$</u>	<u>%</u>
	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>DIFF.</u>	<u>DIFF.</u>

Memorial Building

Custodial Services Expense	9,571	9,800	10,751	951	9.70%
Custodial S.S. Expense	662	702	700	(2)	-0.28%
VLCT/PACIF	2,476	2,600	2,700	100	3.85%
Operating Exp/Supplies	4,300	3,000	3,500	500	16.67%
Building Maint./Repair	4,103	2,000	3,000	1,000	50.00%
Utilities	4,457	5,100	5,037	(63)	-1.24%
Fuel Oil	8,236	9,000	16,000	7,000	77.78%
Elevator/Fire Alarm	2,054	2,000	2,500	500	25.00%
Generator	324	200	200	0	0.00%
Totals	36,185	34,402	44,388	9,986	29.03%

Public Safety Building

VLCT/PACIF	2,680	2,800	2,900	100	3.57%
Operating Expenses	1,560	1,000	1,500	500	50.00%
Building Maint./Repair	4,374	1,500	2,500	1,000	66.67%
Utilities	2,496	2,800	2,821	21	0.74%
Fuel Oil	4,768	4,500	10,000	5,500	122.22%
Custodial Services Expense	5,734	5,500	6,034	534	9.70%
Custodial Serv. S.S. Expense	432	385	500	115	29.87%
Totals	22,045	18,485	26,254	7,769	42.03%

Fire Station

VLCT/PACIF	3,023	2,500	3,300	800	32.00%
Utilities	2,191	2,600	2,476	(124)	-4.75%
Fuel Oil	6,904	6,000	12,000	6,000	100.00%
Building Maint./Repair	917	1,000	1,000	0	0.00%
Totals	13,036	12,100	18,776	6,676	55.18%

Town House

VLCT/PACIF	1,392	1,550	1,550	0	0.00%
Building Maint./Repair	250	500	500	0	0.00%
Utilities	309	300	349	49	16.49%
Totals	1,952	2,350	2,399	49	2.10%

Historical Depot

VLCT/PACIF	150	175	175	0	0.00%
Building Maint./Repair	351	400	400	0	0.00%
Totals	501	575	575	0	0.00%

Carey Rd. Property

VLCT/PACIF	119	135	135	0	0.00%
Totals	119	135	135	0	0.00%

Yellow Barn

VLCT/PACIF	143	150	150	0	0.00%	
Maintenance	174	0	500	500	100.00%	annual RR/LVVRT lease fee
Utilities	200	200	150	(50)	100.00%	water off rate
Totals	517	350	800	450	128.57%	

2023-2024 HARDWICK TOWN BUDGET

Police Department

	<u>ACTUAL</u> <u>2021-2022</u>	<u>BUDGET</u> <u>2022-2023</u>	<u>PROPOSED</u> <u>2023-2024</u>	<u>\$</u> <u>DIFF</u>	<u>%</u> <u>DIFF</u>
Police Payroll	\$371,775	\$438,124	\$371,542	(\$66,582)	-15.20%
Overtime	\$64,457	\$50,338	\$57,398	\$7,060	14.02%
Part-Time Officers	\$56,835	\$20,000	\$115,200	\$95,200	476.00%
Social Security Expense	\$38,746	\$35,592	\$38,090	\$2,498	7.02%
Workers' Compensation	\$28,816	\$34,500	\$31,500	(\$3,000)	-8.70%
Unemployment Insurance	\$958	\$1,200	\$1,200	\$0	0.00%
VLCT/PACIF	\$16,433	\$16,900	\$17,500	\$600	3.55%
Health Insurance	\$32,299	\$54,181	\$61,164	\$6,983	12.89%
Dental/Vision/Life/Disability	\$1,704	\$1,704	\$4,104	\$2,400	140.85%
Retirement Expense	\$38,111	\$56,662	\$45,657	(\$11,005)	-19.42%
Supplies	\$7,672	\$7,000	\$7,000	\$0	0.00%
Training	\$1,620	\$5,000	\$4,000	(\$1,000)	-20.00%
Memberships	\$180	\$500	\$350	(\$150)	-30.00%
Legal Expenses	\$5,565	\$1,000	\$1,500	\$500	50.00%
Internet Communications	\$2,844	\$3,500	\$3,000	(\$500)	-14.29%
Dispatch Services	\$27,566	\$28,332	\$30,344	\$2,012	7.10%
Telephone	\$3,757	\$3,500	\$3,500	\$0	0.00%
Vehicle Maintenance	\$7,114	\$6,500	\$5,500	(\$1,000)	-15.38%
Advertising	\$746	\$400	\$400	\$0	0.00%
Radio Service	\$3,933	\$700	\$1,000	\$300	42.86%
Investigation Expense	\$8,246	\$1,000	\$1,500	\$500	50.00%
Uniforms (Cleaning)	\$516	\$750	\$750	\$0	0.00%
Uniform Purchases	\$1,991	\$4,500	\$3,500	(\$1,000)	-22.22%
Gasoline	\$10,691	\$11,000	\$15,000	\$4,000	36.36%
Tires	\$1,664	\$3,000	\$2,000	(\$1,000)	-33.33%
Education	\$0	\$500	\$500	\$0	0.00%
Equipment	\$8,166	\$6,500	\$5,500	(\$1,000)	-15.38%
Total PD Operating Exp.	\$742,408	\$792,884	\$828,699	\$35,816	4.52%
COPS Grant Officer	\$27,301	\$30,000	\$0	(\$30,000)	-100.00%
SIU Expense	\$720	\$0	\$5,000	\$5,000	100.00%
State Highway Safety Office Grant	\$201	\$2,000	\$6,000	\$4,000	200.00%
State Highway Equipment Grant	\$1,735	\$0	\$0	\$0	0.00%
Vest Grant	\$2,056	\$1,000	\$1,700	\$700	70.00%
Total Special PD Expenses	\$32,013	\$33,000	\$12,700	(\$20,300)	-61.52%
Total PD Expenses	\$774,421	\$825,884	\$841,399	\$15,516	1.88%

2023-2024 HARDWICK TOWN BUDGET

Projected Revenues

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>\$</u>	<u>%</u>
	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>DIFF.</u>	<u>DIFF.</u>
School Tax Admin Fee	\$6,602	\$6,500	\$6,700	\$200	3.08%
PILOT	\$79,605	\$160,668	\$161,433	\$765	0.48%
Current Use Hold Harm	\$173,193	\$173,016	\$174,020	\$1,004	0.58%
Delinquent Charges	\$27,001	\$27,000	\$27,000	\$0	0.00%
Trailer Lease Revenue	\$2,722	\$0	\$0	\$0	0.00%
Tax Sale Interest	\$271	\$600	\$300	(\$300)	-50.00%
Zoning Permits	\$3,580	\$3,000	\$3,000	\$0	0.00%
Licenses and Fees	\$2,959	\$3,000	\$3,000	\$0	0.00%
Recording Fees	\$24,980	\$26,000	\$26,000	\$0	0.00%
Dog Licenses	\$1,505	\$2,000	\$1,500	(\$500)	-25.00%
DMV Fees	\$309	\$500	\$350	(\$150)	-30.00%
State Highway Aid	\$165,773	\$149,254	\$149,254	\$0	0.00%
Grant-in-Aid Revenue	\$20,340	\$0	\$31,000	\$31,000	100.00%
Copying Fees	\$10,158	\$6,000	\$9,000	\$3,000	50.00%
COPS Grant	\$4,433	\$20,000	\$0	(\$20,000)	-100.00%
Hardwick PD Ticket Rev	\$6,499	\$8,500	\$8,500	\$0	0.00%
PD SIU Revenue	\$1,670	\$0	\$5,000	\$5,000	100.00%
Outside Services-PD	\$772	\$500	\$1,000	\$500	100.00%
Sale of Equipment/Vehicles	\$764	\$0	\$0	\$0	0.00%
Interest on Investments	\$3,014	\$7,000	\$4,000	(\$3,000)	-42.86%
Miscellaneous Revenue	\$1,230	\$500	\$750	\$250	50.00%
Insurance Payout	\$6,013	\$0	\$0	\$0	0.00%
Water Transfer	\$138,746	\$140,883	\$149,721	\$8,838	6.27%
Sewer Transfer	\$138,746	\$128,917	\$123,296	(\$5,621)	-4.36%
Fireworks Donations	\$2,060	\$1,000	\$3,000	\$2,000	200.00%
Room Rent	\$25	\$100	\$50	(\$50)	-50.00%
Restricted Donations	\$775	\$0	\$0	\$0	0.00%
PD Vest Grant	\$489	\$800	\$850	\$50	6.25%
State Highway Safety Grants	\$337	\$2,000	\$6,000	\$4,000	0.00%
Misc. Grants	\$10,488	\$0	\$0	\$0	0.00%
VLCT Grant	\$0	\$0	\$0	\$0	0.00%
Green Up Day Grant	\$395	\$400	\$400	\$0	0.00%
Total Revenues	\$835,454	\$868,139	\$895,124	\$26,986	3.11%
Total Budget	\$3,310,090	\$3,243,580	\$3,734,027	\$490,447	15.12%
Property Taxes	\$2,474,635	\$2,375,441	\$2,838,902	\$463,461	19.51%

Budget Summary

Highway/Garage	\$ 878,863	\$ 963,516	\$ 1,076,849	\$ 113,333.34	11.76%
Police Department	\$ 774,421	\$ 825,884	\$ 841,399	\$ 15,514.84	1.88%
Office Expenses	\$ 463,053	\$ 481,844	\$ 538,065	\$ 56,221.38	11.67%
Payroll (Part-time & Elected)	\$ 43,234	\$ 65,007	\$ 75,497	\$ 10,489.69	16.14%
Fire Department	\$ 44,912	\$ 40,842	\$ 43,904	\$ 3,062.08	7.50%
Line Items	\$ 940,827	\$ 1,119,320	\$ 1,064,985	\$ (54,335.38)	-4.85%
Buildings	\$ 74,355	\$ 68,397	\$ 93,328	\$ 24,930.58	36.45%
Total Budget	\$ 3,219,666	\$ 3,564,809	\$ 3,734,027	\$ 169,216.53	4.75%