



### Manager's Report

- The liner to the new lagoon had been installed. Subcontractors still need to install additional piping and begin to fill the lagoon. Once the lagoon has 3' feet of liquid they can back fill the keyway holding the liner in place. All and all, the project is going well and on schedule.
- The Town of Hardwick purchased four mobile homes at tax sale. The owners have a year to redeem their back taxes and, in some cases, sewer and water delinquencies.
- The bridge survey is still available on the Town's website and will wrap up on Monday the 21<sup>st</sup>. If you haven't done so already, please fill out a survey. As of November 11, we have received close to 70 responses. To put it in context, the 2021 bridge survey had 103 total responses.
- Tracy Martin (CDC) presented the Community Recovery and revitalization program CRRP grant funded through ACCD. This grant opportunity will fund water and wastewater project. There is a total of \$40 million available in this program and I would like to apply for approximately \$712K to fund the add alternates for the wastewater plant project. There is a 20% match and we may be able to use our sewer capital funds that we already committed to the project for the match...more to come on this as Tracy investigates the program.
- We received our second opioid settlement payment of \$2,786.00, to-date we have received close to \$5,400. I would like to use some of these funds to paint the Senior/Community Center and possibly pay for a dedicated fiber connection (\$1,200/year).

DWU

11/17/22

## **April 08, 2022**

The sale or "conveyance" – which includes the transfer of any interest in property a town may have – of town-owned real property (land and anything growing, attached, or erected on it) is governed by state law, specifically 24 V.S.A. § 1061.

### **Under this law, a selectboard has three options with respect to compliance:**

1. The selectboard can come to a tentative agreement with the purchaser or lessee, then publicly announce the terms of the proposed conveyance [these would necessarily include the identity of the purchaser or lessee, the proposed price, the location of the property, and any prominent transactional terms] by posting them in three public places in town (one of which is in or near the clerk's office) and publishing in a newspaper of general circulation of the town. The notice and publication must be provided at least 30 days prior to the proposed conveyance. If five percent of the legal voters in town sign a petition objecting to the proposed conveyance, then the selectboard must provide for the proposed conveyance to be voted on at a duly warned special or annual town meeting. The result of the vote is binding.
2. Alternatively, the selectboard may skip the first step and put the vote directly to the people. If the proposed conveyance is approved at a duly warned special or annual town meeting, then the conveyance can go forward.
3. The selectboard can skip both of these steps and convey the property by its own action if the property in question (1) is directly related to the control, maintenance, construction, relocation, or abandonment of town highways; (2) is directly related to the control, maintenance, operation, improvement, or abandonment of a public water, sewer, or electric system; (3) involves real estate used for housing or urban renewal projects (see chapter 113 of Title 24 of the Vermont Statutes); or (4) involves lease lands pursuant to chapter 65, subchapter 1, of Title 24 of the Vermont Statutes.

None of these options requires a town to put the property out to bid. If a town holds property in a fiduciary capacity, it must handle it in a responsible manner, keeping the interests of the original owner in mind. Examples of land subject to fiduciary constraints are land that was acquired at tax sale or on which the town holds a mortgage. For these reasons, it is always advisable for a selectboard to consult with its town attorney when conducting any real estate transaction.

Finally, if a municipal governance charter has other provisions, they will be binding for that town.

<b>Agenda Item</b>	Hardwick Town Staff Liaison Appointment to Downtown Board
<b>Submitted To</b>	Hardwick Select Board
<b>Date</b>	November 17, 2022
<b>Submitted By</b>	Hardwick Downtown Commission
<b>Recommended Action</b>	The Downtown Commission recommends that the Select Board appoints David Upson as the Town Staff Liaison to the Hardwick Downtown Partnership Board
<b>Background Information</b>	<p>At their meeting on October 10th, the Hardwick Downtown Commission reviewed and approved bylaws for the Hardwick Downtown Partnership. The bylaws establish the organizational structure, policies and procedures for the new non-profit downtown management organization required for Vermont downtown designation status. The bylaws have been subsequently reviewed by the Town attorney.</p> <p>The board structure for the Hardwick Downtown Partnership calls for one seat on the Board to be held by a member of the Hardwick Town Staff and appointed by the Select Board. Based on his familiarity with the downtown designation project and leadership role with the Town, the Commission recommends that the Select Board appoints David Upson as the Town Staff Liaison to the Downtown Board.</p>
<b>Supporting Documents</b>	Hardwick Downtown Partnership Bylaws

<b>Agenda Item</b>	Hardwick Select Board Liaison Appointment to Downtown Board
<b>Submitted To</b>	Hardwick Select Board
<b>Date</b>	November 17, 2022
<b>Submitted By</b>	Hardwick Downtown Commission
<b>Recommended Action</b>	The Commission recommends that the Select Board appoints Shari Cornish as the Select Board Liaison to the Hardwick Downtown Partnership Board
<b>Background Information</b>	<p>At their meeting on October 10th, the Hardwick Downtown Commission reviewed and approved bylaws for the Hardwick Downtown Partnership. The bylaws establish the organizational structure, policies and procedures for the new non-profit downtown management organization required for Vermont downtown designation status. The bylaws have been reviewed by the Town attorney.</p> <p>The board structure for the Hardwick Downtown Partnership calls for one seat on the Board to be held by a member of the Hardwick Select Board and appointed by the Select Board. Based on her role as the current Chair of the Downtown Commission and her familiarity with the downtown designation project, the Commission recommends that the Select Board appoints Shari Cornish as the Select Board Liaison to the Downtown Board.</p>
<b>Supporting Documents</b>	Hardwick Downtown Partnership Bylaws



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November 17, 2022

Re: New Road Name

To the Hardwick Select Board members,

When three or more property owners share a driveway, it is encouraged to turn that driveway into a road and have all owners agree on a road name.

We have recently received a request for a 911 address for a third property owner on that driveway, which is resulting in turning the driveway into a new (private) road.

The driveway that will be turned into a road is located off of Vermont Route 16, just before East Main Street in East Hardwick. The road name that has been suggested, and cleared by the State, is Ural Hill Pvt. All three property owners have also approved of the name.

Please approve of Ural Hill Pvt. as a road name.

I am happy to discuss this further if you have any questions.

Sincerely,

Amanda Fecteau

Hardwick Town Manager Office  
Hardwick Town Clerk  
Hardwick Public Works Director

David Upson Jr.  
Tonia Chase  
Tom Fadden

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# Town of Hardwick Equity Assessment Tool for Policy and Budgets

8/20/22 draft

## Introduction and purpose

The Town of Hardwick is committed to advancing equity for all who live, work, play and learn in our town. After our own research, and in consultation with other Equity Committees and consultants, the Hardwick Equity Committee has crafted an assessment tool to be used when proposing new budgets, policies and governing procedures in all areas of our town government. Modeled after the State of Vermont's *Policy and Budget Equity Impact Assessment Tool* developed in 2020, this assessment tool has been simplified and customized for the needs of our town government.

**Instructions:** The Equity Committee asks that this tool is seen as an “overlay” when new budgets, policies and programmatic procedures are being drafted. Print pages 3-5 and fill them out. The final document and any supporting information should be submitted to the Equity Committee for feedback and recommendations. For questions, please contact the chairperson of the Equity Committee or one of its designated members.