

Manager's Report

- Based on the 2022 Pollution Control Project Priority and Planning List, the wastewater Plant project has been approved for an award of up to \$197,738.00 of state ARPA funds and \$252,082.00 of state capital funds totaling just under \$450,000. They will determine the final award based on the eligible costs of the project.
- Town employees will be posting notices out to some water customers to ask for permission to inspect water meters. There have been a number of zero-gallon usage readings on recent bills and will need to enter homes to investigate why. If you receive a notice, please contact the Town Manager's Office to schedule a time for town staff to enter your home or business.
- We finally received the VOREC Grant award agreement and will be working with the VT Department of Forest Parks and Recreation to execute the agreement. These funds will be used for design and planning of the park and construction of the pedestrian bridge.
- The permanent lines and parking spaces have been painted now for several weeks and residence and visitor are still having trouble parking in the prescribed parking places. We do have a Traffic Ordinance that allows members of the Police Department or their duly authorized representative to issue parking tickets, so if you are confused about the spaces and where and where not to park, ask myself or one of our friendly Police Officers.

DWU

10/20/2022

Town of Hardwick FY 2023 Budget Update Through 09-30-2022

Revenues:

Overall, most revenues in the General Fund are on track at this point. The COPS grant reimbursement for the first quarter just wasn't received as of September 30, but was received in October.

The tax revenue shows over 100% because we have not paid the school their portion yet. The budget is what would be the Town's portion of the total collected and the actual that you see below is a "billed" amount.

We would expect revenues to be at about 25% at this point in the fiscal year. Office revenues are running slightly ahead primarily due to copier fees and zoning permits at 44.65% and 45.67 % respectively. We don't generally budget for grant revenue, so the Municipal Planning Grant revenue of \$8,487 makes it appear significantly over budget.

If we assume that the Town has collected 25% of our *expected* tax revenues (25% of 3, 104,215), the percentage would be 26%. Therefore, we are on target given that we are ¼ of the way through the year.

Town of Hardwick Revenue Summary			
Department	Budget	Actual	% Collected
Tax Revenues	\$3,104,215	\$5,293,604	170.53%
Office Revenues [Licenses, Recordings, etc.]	\$40,500	\$11,930	29.46%
Highway Revenues	\$149,254	\$38,323	25.68%
Police Revenues [Tickets, Grants, etc.]	\$31,800	\$3,350	10.53%
Grant Revenue - Other	\$400	\$8,488	2121.88%
Other Revenue [Misc, Interest, W/S Transfers]	\$278,400	\$73,153	26.28%
	\$3,604,569.00	\$5,428,847.52	150.61%

Expenses:

Overall, total expenses are at 25.14% when we would typically expect them to be at about 25%, so we are right on track with our budget. All VLCT insurances (worker's comp, PACIF and unemployment) have been paid for the first half of the fiscal year. County taxes have been paid in full for the year and appropriations are being paid as people submit their requests.

Town of Hardwick Expense Summary				
Department	Budget	Actual	\$ (Remaining) or Over Budget	% Used
Office [Clerk/Manager/Supplies, Etc.]	\$481,844	\$129,142	(\$352,702)	26.80%
Other Payroll [Stipend employees, etc.]	\$65,007	\$13,259	(\$51,748)	20.40%
Buildings	\$56,297	\$11,622	(\$44,675)	20.64%
Police Department	\$825,884	\$214,434	(\$611,450)	25.96%
Fire Department	\$52,942	\$11,030	(\$41,912)	20.83%
Highway Department	\$963,516	\$230,054	(\$733,462)	23.88%
Rescue Squad	\$71,264	\$0	(\$71,264)	0.00%
Appropriations	\$39,761	\$12,400	(\$27,361)	31.19%
County Taxes	\$23,200	\$23,603	\$403	101.74%
Line Items	\$993,733	\$252,733	(\$741,000)	25.43%
Recreation	\$22,375	\$5,676	(\$16,699)	25.37%
Trails	\$8,748	\$2,372	(\$6,376)	27.11%
	\$3,604,571.00	\$906,324.89	-\$2,698,246.11	25.14%

FY23 Municipal Resolution for Bylaw Modernization

WHEREAS, the Municipality of Hardwick is applying for funding as provided for in the FY23 Budget Act 182 and may receive an award of funds under said provisions; and

WHEREAS, the Department of Housing and Community Development may offer a Grant Agreement to this Municipality for said funding; and

WHEREAS, the municipality is maintaining its efforts to provide local funds for municipal and regional planning purposes or that the municipality has voted at an annual or special meeting to provide local funds for municipal and regional planning purposes,

Now, THEREFORE, BE IT RESOLVED

1. That the Legislative Body of this Municipality enters into and agrees to the requirements and obligations of this grant program including a commitment to match funds in accordance with the program's requirements;

2. That the Municipal Planning Commission recommends applying for said Grant;

David Gross
(Name of Planning Commission Chair) (Signature)

3. That (Name) David Upson Title Town Manager

is hereby designated as the Grant Administrator, the person with the overall Administrative responsibility for the Bylaw Planning Grant program activities related to the application, and any subsequent Grant Agreement provisions.

4. If the grant application is successful, and funds are awarded, the following individual will be the signatory on behalf of the municipality:

Name: David Upson
Title: Town Manager
Email: david.upson@hardwickvt.gov
Phone: (802) 472-6120

Note: The signatory must either the Chief Executive Officer (CEO), as defined by 10 VSA §683(8), or is a Select Board Member, the Town Manager, the City Manager, or the Town Administrator, is hereby designated to execute the Grant Agreement and other such Documents as may be necessary to secure these funds.

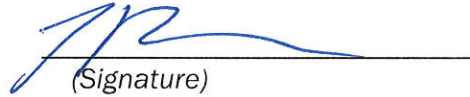
Passed this 20 day of October, 2022.

- Check the box if the municipality authorizes its regional planning commission to serve as the 'agent' for the applicant municipality, or multi-town applicant municipalities, by assisting with the preparation of the application, supporting grant administration, and being exempt from competitive selection if serving as project consultant.

5. That the Municipal Legislative Body recommends applying for said Grant.

Eric Remick

(Legislative Body Chair)



(Signature)

INSTRUCTIONS FOR RESOLUTION FORM

- A. The Legislative Body of the Municipality must adopt this resolution or one that will have the same effect. This Form may be filled in or the adopted Resolution may be issued on municipal letterhead, filling in the name of the municipality, the Legislative Body (e.g. Selectboard), and the name and title of the Grant Administrator and Municipal signatory.
- B. Following formal adoption, the Chair of the Planning Commission and Legislative Body must sign upon endorsement by vote of the Planning Commission and Legislative Body.
- C. This form must be submitted with the grant application.

CONSORTIUM APPLICATIONS: For a multi-town application, each municipality must complete a separate Resolution form. All municipalities in a consortium must designate the same Grant Administrator, and signatory from the primary grant municipality.