

Manager's Report

- Meeting with USDA tomorrow morning to discuss the next steps for the Pedestrian Bridge and the Library.
- Community Development Coordinator position closed on the 15th we have scheduled interviews. Would one person from the board willing to sit in on those interviews? We need to also decide what would be an appropriate amount of time spent in the office and remotely. We have had some inquires as to what the requirements are for in-person.
- VT Huts Association is requesting a Letter of Support from the Town of Hardwick for their application requesting Congressional Directed Spending. I was contact by Dani Kehlmann of VT Huts who sent me the narrative to their application.
- The Hardwick Journalism building (Gazette Building) had a rather large water leak for a little over a month totaling 851,195 Gallons. Looking for some guidance on how to proceed as the bill for the leak totals \$18,057.60.
- NCHC is request help from the community to take a Health Needs Survey. A link to the survey is on the Towns website or one could stop by the office to pick up a card with a QR Code to access the survey. The survey closes on March 20th . Community participation is encouraged!!

DWU

03/17/22

MEMO: Hardwick Select Board, David Upson & Mike Henry

FROM: Tonia Chase

Date: March 17, 2022

Subject: First, Second & Third Class Liquor License & Outside Consumption Permit

Hello Everyone:

Tonight you have the following permits for consideration.

First Class license for:

Hardwick House of Pizza, Inc.

Second Class Licenses for:

Walgreen Eastern Co Inc. d/b/a Walgreens #17185
DG Retail, LLC d/b/a Dollar General Store #14093
Buffalo Mountain Co-op, Inc (Mill Street)

Third Class Licenses for:

Outside Consumption Permit for:

We have no cited incidents involving any of the above businesses.

HARDWICK TOWN PROJECTS 2022

<u>Project</u>	<u>Status</u>	<u>Next Steps</u>	<u>Priority</u>	<u>Estimated Cost</u>	<u>Funding Sources</u>	<u>Who is Working on?</u>
Pedestrian Bridge/Park	Active	Develop a project owner EV?	1	\$600,000	USDA - \$200k USDA - \$175K Town- \$100K VOREC?	TM Office
Wastewater Plant Upgrade	Active	Decide on a course of action See Spreadsheet	1	\$4.1M	Bond \$2.2M Town Capital ARPA?	TM Office/A & E
Highway Garage	Research	Hire design/landscape architect	2	\$1,000,000	Planning Grant?	Task Force w/HRS about combining
Memorial Building - Roof renovations	Received Quote for repair/replacement	Complete the work when funds available	3	\$30,000	Capital funds Grant funds?	TM Office
Church Street Sidewalks	Project approved	Complete work Spring 2022	n/a	\$80,000	\$40K- grant \$40K- in kind	Town Crew
Jeudevine Expansion	Active	Possible rebid Construction kickoff in Summer 2022	3	~\$2,100,000	\$157,000 USDA \$100,00 VCDP \$1M+ fundraised \$500K Bond \$600,00 CDS	Library Director/Trustees – it's their priority
Town House - Accessibility	Active	Engineering, Fundraising and applying for	3	\$230,000	\$50K Freeman Foundation	NEKArts – it's their priority

		USDA grant & ACCD grant			\$50,000 donations Capital Campaign	
Paving 2022 – to include W. Church St. work?	Pending	SB determine work on W. Church and then put out to bid	2	Quotes for asphalt are weekly	Capital Fund	Tom Fadden/TM Office

Priorities of Town Manager's Office/Select Board:

1 High

2 Medium

3 Low

* This is a working document *

**TOWN OF HARDWICK
WASTEWATER TREATMENT FACILITY UPGRADE
CONTRACT NO. 1**

**TOTAL PROJECT COST SUMMARY
As of 3/4/2022**

Item Description	Current Project Lagoon No. 1 Only	Lagoon No. 1 only with Add Alts.	Lagoon No. 1 & 2 Only	Lagoons 1 & 2 and Add Alts
Construction				
C #1- WWTF Upgrade ⁽¹⁾ (Base Bid)	\$1,400,000	\$1,400,000	\$1,900,000	\$1,900,000
C#1 Add Alts 1-3	\$0	\$234,297	\$0	\$234,297
Sludge Removal Lagoon No. 1	\$600,000	\$600,000	\$600,000	\$600,000
Sludge Removal Lagoon No. 2			\$600,000	\$600,000
Construction Subtotal	\$2,000,000	\$2,234,297	\$3,100,000	\$3,334,297
Construction Contingency				
Construction Contingency (10%)	\$200,000	\$223,430	\$310,000	\$333,430
Construction Contingency (5%)				
Construction Contingency	\$200,000	\$223,430	\$310,000	\$333,430
Step I - Preliminary Engineering⁽²⁾				
	\$0	\$0	\$0	\$0
Step II - Final Design and Permitting⁽³⁾				
Final Design - Basic Services	\$93,800	\$93,800	\$93,800	\$93,800
Special Services	\$3,100	\$3,100	\$3,100	\$3,100
Step II Subtotal	\$96,900	\$96,900	\$96,900	\$96,900
Step III - Construction Phase Services⁽³⁾				
Bid Phase Services	\$8,200	\$8,200	\$8,200	\$8,200
Construction Basic Services	\$54,500	\$54,500	\$54,500	\$54,500
Resident Representative	\$128,700	\$128,700	\$128,700	\$128,700
Special Services	\$8,600	\$8,600	\$8,600	\$8,600
Amendment No. 3 - Revised Set/Rebid	\$8,200	\$8,200	\$8,200	\$8,200
Step III Subtotal	\$208,200	\$208,200	\$208,200	\$208,200
Other Costs				
Administration	\$2,000	\$2,000	\$2,000	\$2,000
Asbestos/Lead Paint Testing	\$5,000	\$5,000	\$5,000	\$5,000
Bond Vote Assistance ⁽²⁾	\$2,925	\$2,925	\$2,925	\$2,925
Short Term Interest	\$45,000	\$45,000	\$45,000	\$45,000
Other Subtotal	\$54,925	\$54,925	\$54,925	\$54,925
Total Project Cost	\$2,560,025	\$2,817,752	\$3,770,025	\$4,027,752
FUNDING				
Step II Engineering Subsidy (50%)	\$52,413	\$52,413	\$52,413	\$52,413
Construction Subsidy	\$836,270	\$836,270	\$836,270	\$836,270
Pollution Control Grant (10%)	\$256,003	\$281,775	\$377,003	\$402,775
Total Project Subsidy/Grant	\$1,144,685	\$1,170,458	\$1,265,685	\$1,291,458
Current Bond Amount	\$2,200,000	\$2,200,000	\$2,200,000	\$2,200,000
One-time Resolution to Increase Bond Capacity (Not in place)	\$75,000	\$75,000	\$75,000	\$75,000
Total Current Bonding Capacity	\$2,275,000	\$2,275,000	\$2,275,000	\$2,275,000
ARPA Funds	\$400,000	\$400,000	\$500,000	\$500,000
Town Capital	\$150,000	\$175,000	\$250,000	\$325,000
Other Funding Sources	\$550,000	\$575,000	\$750,000	\$825,000
Maximum Current Project Funding (Bond Capacity + Subsidy/Grant + Other)	\$3,969,685	\$4,020,458	\$4,290,685	\$4,391,458
Total Project Cost	\$2,560,025	\$2,817,752	\$3,770,025	\$4,027,752
Total Project Subsidy/Grant	\$1,144,685	\$1,170,458	\$1,265,685	\$1,291,458
Loan	\$865,340	\$1,072,294	\$1,754,340	\$1,911,294
Other Funding Sources	\$550,000	\$575,000	\$750,000	\$825,000

does not change - maximum

Total ARPA is \$855K
Current balance \$433K

Estimated Annual Loan payment:	\$	53,000.00	\$	65,000.00	\$	107,000.00	\$	121,000.00
575 Users Annual:	\$	92	\$	113	\$	186	\$	210
575 Users Quarterly:	\$	23	\$	28	\$	47	\$	53