

Manager's Report

- NorwichEV received a state grant to own and operate EV Chargers in a handful of Vermont towns. NorwichEV reached out to me requesting assistance with locating a host site either Town owned or privately owned land. I met with Chris Duff who is the project manager for the Buffalo Mountain Co-op move. I will be participating in conversations between NorwichEV, BMCO and Hardwick Electric to get this project off the ground.
- Spring Festival 2022 is in the planning stages. Groups and organizations within the Hardwick Community are working together to try and make this a fun and welcoming event for all of Hardwick and the Hardwick area. Funding is always a challenge so in the future, I feel that it is important to put a line item in the budget for Spring Festival Activities & Planning.
- Capital Improvement Planning is on my list of priorities. We have some aging infrastructure in town. The pedestrian bridge is a prime example of an asset we have that we didn't plan for the failure of or inability to function as it was built to do. With the Select Board's blessing, I would like to allocate some of the budget for capital improvements planning and additional asset management for the future. It will continue to be a challenge to write grants and ask for money to fix things that are broken if we don't have plans to maintain them and plan for their repair or replacement. I don't want to be in crisis mode (like the Pedestrian Bridge) when something fails.
- VOREC decisions are still being decided, we should hear something by the middle of February.

DWU

02/03/22

MEMO: Hardwick Select Board, David Upson, Casey Rowell & Mike Henry

FROM: Tonia Chase

Date: February 03, 2022

Subject: First, Second & Third Class Liquor License & Outside Consumption Permit

Hello Everyone:

Tonight you have the following permits for consideration.

First Class license for:

Hardwick Post No. 7 American Legion, Inc.

Second Class Licenses for:

GSB, LLC d/b/a D&L Beverage & Deli
Global Montello Group, Corp. d/b/a Jiffy Mart #457
Tops Market, LLC
Hardwick Convenience & Deli, LLC
Keg of Glory d/b/a Birdsong Beer & Wine

Third Class Licenses for:

Hardwick Post No. 7 American Legion, Inc.

Outside Consumption Permit for:

Hardwick Post No. 7 American Legion, Inc.

We have no cited incidents involving any of the above businesses.

Town of Hardwick FY 2022 Budget Update Through 12-31-2021

Revenues:

Overall, most revenues in the General Fund are on track at this point. The second quarter of water and sewer were just billed on 12/31, so a report of those enterprise funds will be given at the next quarterly report.

The tax revenue shows over 100% because we have not paid the school their portion yet. The budget is what would be the Town's portion of the total collected and the actual that you see below is a "billed" amount.

We would expect revenues to be at about 50% at this point in the fiscal year. Police department revenues are under budget due to Greensboro contract, ticket revenue, and the COPS grant (Officer on military leave). If we assume that our actual tax revenues are the budgeted amounts and that they were all collected, we would be at about 35%. This was to be expected with the Police Department revenue loss.

Town of Hardwick Revenue Summary			
Department	Budget	Actual	% Collected
Tax Revenues	\$2,508,482	\$5,205,303	207.51%
Office Revenues [Licenses, Recordings, etc.]	\$39,100	\$25,635	65.56%
Highway Revenues	\$146,863	\$82,886	56.44%
Police Revenues [Tickets, Grants, etc.]	\$274,763	\$2,124	0.77%
Grant Revenue - Other	\$400	\$3,575	893.75%
Other Revenue [Misc, Interest, W/S Transfers]	\$326,092	\$145,200	44.53%
	\$3,295,700.00	\$5,464,722.54	165.81%

Expenses:

Overall, total expenses are at 44.88% when we would typically expect them to be at about 50%, so we are very close to on target. It is still very early in the winter, so we shouldn't get too excited just yet that we'll come in under budget. Departments are being very diligent with expenses. All VLCT insurances (worker's comp, PACIF and unemployment) have been paid *for the remainder of the fiscal year*. County taxes have also been paid in full for the year and appropriations are being paid out as organizations submit their requests.

Town of Hardwick Expense Summary				
Department	Budget	Actual	\$ (Remaining) or Over Budget	% Used
Office [Clerk/Manager/Supplies, Etc.]	\$448,209	\$209,948	(\$238,261)	46.84%
Other Payroll [Stipend employees, etc.]	\$73,002	\$19,898	(\$53,104)	27.26%
Buildings	\$65,248	\$28,811	(\$36,437)	44.16%
Police Department	\$981,803	\$373,237	(\$608,566)	38.02%
Fire Department	\$59,417	\$28,998	(\$30,419)	48.80%
Highway Department	\$947,720	\$436,389	(\$511,331)	46.05%
Rescue Squad	\$45,502	\$0	(\$45,502)	0.00%
Appropriations	\$38,761	\$21,161	(\$17,600)	54.59%
County Taxes	\$22,750	\$23,030	\$280	101.23%
Line Items	\$846,928	\$443,896	(\$403,032)	52.41%
Recreation	\$26,251	\$9,158	(\$17,093)	34.89%
Trails	\$8,547	\$5,117	(\$3,430)	59.87%
	\$3,564,138.00	\$1,599,642.83	-\$1,964,495.17	44.88%