

MINUTES SPECIAL SELECT BOARD MEETING
5:00 P.M. Thursday, July 22, 2021
20 CHURCH STREET
3RD FLOOR
AND ZOOM VIDEO CONFERENCE

Select Board

Eric Remick, Chair
Ceilidh Galloway-Kane, Vice Chair
Elizabeth Dow
Shari Cornish
Michael Deering - *absent*

Others Present

Jill Muhr, VLCT via Zoom
Danny Hale, via Zoom
Amy Rosenthal
Lucian Avery
Lynne Gedanken

Others Present

Special Meeting:

5:01 P.M. – Select Board Chair, Eric Remick, called the meeting to order

5:01 P.M. – Set/adjust agenda

Upon motion by Ceilidh, seconded by Wiz, the Select Board unanimously agreed to add an Item 4 to discuss giving direction to the Police Chief about backfilling an open position for a full-time officer.

5:02 P.M. – Communication from audience - none

5:06 P.M. – Item 1: Discussion with Jill Muhr from VLCT about HR considerations for the hiring process

Jill briefed the TM hiring committee on some of the key legal points and best practices of the hiring process. Jill will send the power point presentation and other supporting material to Eric to share with the rest of the committee. Jill is also available to review the interview questions. Jill can provide some other assistance as needed. Jill's services are part of the Town's PACIF benefits.

5:35 P.M. – Item 2: Review of Town Manager hiring timeline

A sub-group of Lynne, Elizabeth (Wiz), Shari, and Ross will meet Tuesday, July 27 at 6:30 p.m. at Wiz's house to discuss the list of interview questions.

A sub-group of Lucian, Ceilidh, and Amy will meet at Amy's house Monday, July 26 at 6:00 p.m. to discuss the ranking sheet we will use to rank applicants.

5:45 P.M. – Item 3: Set meeting time for next meeting when we will rank applications

The committee agreed on the next two meeting times for the full group:

Monday, Aug 2 at 4:30 p.m. at the Memorial Building. We will finalize the ranking sheet and the list of interview questions

Tuesday, Aug 10 at 7:00 p.m. at the Memorial Building.

5:50 P.M. – Item 4: SB to discuss backfilling an open position for a full-time police officer.

Upon motion by Ceilidh and seconded by Elizabeth, the Select Board unanimously recommends that the Police Chief proceed with filling the recently vacated full-time police officer position.

There were no Select Board Reports, New Business, or Old Business.

6:10 P.M. Eric Remick, Chair, adjourned the Special meeting.

Minutes approved by: _____
Eric Remick, Select Board Chair

Minutes taken by: _____
Eric Remick, Select Board Chair