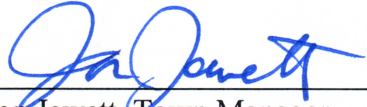


**Town of Hardwick
Administrative Policy
Authorization of Journal Entries**

Purpose: to provide financial control over public funds and to ensure that the funds are properly accounted for and to prevent fraud.

Policy: The Town Manager shall authorize all general journal entries and adjustments to the journal on a monthly basis.



Jon Jewett, Town Manager

8-2-11

Date