

## **Recreation Committee Meeting**

### **Minutes**

**October 11, 2016, 6:30PM**

### **Senior Center Meeting Room**

Present: Katharine Ingram, Chair, Nicole Miller, Ron Wiesen, Derek Williams, Kathy Hemmens, Joe Brosseau, Jessica Manchester

Katharine called the meeting to order at 6:35PM.

#### **Approval of Minutes:**

Following a motion by Kathy Hemmens, seconded by Derek Williams, the Committee unanimously approved the Minutes of the Rec. Committee Meeting of September 13<sup>th</sup>.

Following a motion by Kathy Hemmens, seconded by Katharine Ingram, the Committee unanimously approved the minutes of the Special Budget Meeting of Sept. 28<sup>th</sup>.

#### **Monthly Financial Report:**

Kathy Hemmens reported that the only expenditures during September were from last year's appropriation for Jessica's salary and benefits in the amounts of....., and \$190 to cover expenses to send Jessica and Katharine to a state Recreation Conference. The balance of unexpended funds is \$ .

#### **Action Items Report:**

Jessica reported progress on **the Rec. Calendar**. She met with Maya as required and learned that the town web-site is easy to use. Doug McClure of the Trails Committee is interested in exploring how the Trails Committee web-site can be adapted to have both Trails and Rec. Committee activities and events listed. Jessica will meet with Doug again and discuss presenting the idea to the Trails Committee. Joe suggested that Doug come to a Rec. Committee meeting after he discusses this idea with Trails. Jessica also met with Jim Flint of Wonder and Wisdom who wants W&W events to be part of the Rec. calendar. He would like to have a more active role with the Rec. Committee. After discussion, it was agreed that Jessica would be able to enter activities and events onto the calendar for individuals or groups who are not tech-savvy or do not have access to computers.

Jessica then reported on the **Skating Rink Project**. After considerable discussion about whether to go ahead with this project, Ron Wiesen made a motion and Joe Brosseau seconded, to purchase a 40x80 Port-A-Rinx set-up for Atkins Field at a cost of \$2195, using the \$1500 allocated in this year's budget and making up the difference with donations and savings from other budget line items. Jessica will ask the two local banks for donations to offset the cost. She will also check with Jon and/Tom Fadden to ensure that the town will open the nearby hydrant to flood the rink and whether the hose can be stored at the Fire Department. Jessica

will also speak with Jon about whether the town will plow the nearby area for parking. Volunteers to help maintain and shovel the rink during the winter season will be sought on Front Porch Forum and through other venues and forums.

### **Senior Activities:**

Kathy reported that the Council on Aging is interested in holding some of their workshops on wellness and caregiving in the Senior Center facility. Kathy will meet the Senior Center Board and members at lunch next Thursday and seek their views on developing some additional activities for seniors at the facility or elsewhere in town.

### **Mountain Biking**

Katharine reported that work on **the single track beginner bike path** in and around the lower Hardwick Trails has begun with Eric Remick and Chris Ingram taking the lead. High school bike enthusiasts will also be involved in trail construction. A grant is being written by the group to the Agency of Natural Resources to seek funds for this project as well as for other needs of the Trails Committee.

### **Old Business: Review 2017-18 Budget: Action Needed**

The Committee reviewed the recommendations developed at the Special Budget Meeting and went over the proposed budget line by line. The Youth Soccer, Swim, and Ski Program budget was increased by \$662; Supplies and Advertising were decreased from \$250 to \$100; the calendar/website line was reduced from \$600 to \$360; \$748 was added to purchase Frisbee Golf equipment; \$200 was added for maintenance of grounds and equipment; and \$300 was added for staff/Committee training. Katherine Ingram moved and Nicole Miller seconded a motion to approve the preliminary budget as developed by the Committee and it was approved unanimously. Jessica will review the budget with Brittany and incorporate her numbers for benefits and PACIF insurance.

**New Business: new Green-Up Day Coordinator:** Marie LaPreGrabon having resigned as Volunteer Coordinator for this event, a new Coordinator needs to be appointed. Jessica reported that she is trying to contact Karen Klotz, who Marie indicated might be interested in the position and who has experience working on the event.

Ron Wiesen then made a motion and Kathy Hemmens seconded to go into Executive Session for Personnel. The vote was unanimous and the regular meeting was suspended for the Executive Session.

The Committee came out of Executive Session at 8:50PM; no action was taken.

The Rec. Committee Meeting was adjourned at 9PM.

Respectfully submitted,

Kathy Hemmens, Secretary/ Treasurer

